



**Public Health**  
Prevent. Promote. Protect.

Canton City Public Health

**Board of Health Meeting**  
Monday, February 27, 2023 @ 12:00pm  
**Agenda**

**Location of Meeting:**

Foundations Centre  
400 Market Ave N  
Canton, Ohio 44702  
Goldsmith Conference Room, 1<sup>st</sup> Floor

1. Call to Order and Roll Call
2. Approve February 27, 2023 Board of Health Meeting Agenda
3. Approve January 23, 2023 Board of Health Meeting Minutes
4. Election of Board of Health Officers
5. Unfinished Business
6. Approve List of Bills (01/20/23-02/24/23) - \$288,582.47
7. Correspondence – Letter to Board of Health – Justification of cost of living pay increase. Commissioner Adams.
8. Approve Resolutions
  - a. 2023-03: Update Section 207.19 Holidays in Canton Health Code
  - b. 2023-04: Amend Schedule of Fees for Swimming Pools [First Reading – No vote needed]
  - c. 2023-05: Cost of Living Pay Increase
9. Approve Personnel
  - a. Resignation of Marquetta Esper, Pathways Community HUB Coordinator (R4), Effective February 24, 2023.
  - b. Probationary Period Ending for Adam Jasso, EH Public Health Technician (PT1), Retroactive to February 5, 2023.
  - c. Extend the Probationary Period for Amanda Stone, HIV/STI Prevention Educator (R5), another 90 days to June 5, 2023 (current probationary period ends 03/07/2023).
  - d. Updated THRIVE Position Classification Schedule (add Community Resource Connector and remove HUB Manager and HUB Coordinator).
  - e. New Position Description for Community Resource Connector (R4).
  - f. Appointment of a Staff Nurse II (R5).
10. Approve Recommendations of the Hearing Officer for February 27, 2023.



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Promoting and protecting health since 1849.*

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### 11. Approve Patient Write Offs:

- a. MRN 39685 \$159.25
- b. MRN 39678 \$159.25

### 12. Travel Approval

- a. Hunter Jepsen, Environmental Health Specialist I, for Travel from 03/27/2023 to 03/28/2023, Midwest Workshop and Principals, in Columbus, Ohio at a Cost Not to Exceed \$290.81 (EH Fund 7601.307001).
- b. Rachel Stefaniak, Environmental Health Specialist I, for Travel from 03/27/2023 to 03/28/2023, Midwest Workshop and Principals, in Columbus, Ohio at a Cost Not to Exceed \$290.81 (EH Fund 7601.307001).
- c. Christina Berardinelli, Environmental Health Specialist I, for Travel from 03/27/2023 to 03/28/2023, Midwest Workshop and Principals, in Columbus, Ohio at a Cost Not to Exceed \$290.81 (EH Fund 7601.307001).
- d. Gus Dria, Environmental Health Specialist III, for Travel from 04/12/2023 to 04/14/2023, Annual Education Conference, in Dublin, Ohio at a Cost Not to Exceed \$596.41 (EH Fund 7601.307001).

### 13. Approve Purchases/Services of the following items that are equal to or greater than \$5,000.00 (per resolution 2016-04):

- a. Purchase of Mosquito Control Supplies from Clarke for an Amount not to Exceed \$28,880.00 (from EH General Funds).

### 14. Authorize the Health Commissioner, or his designee, to accept and enter into any contracts to receive TechCred grants in an amount not to exceed a total amount of \$20,000.00 for 2023.

### 15. Approve a Software Maintenance and Support Agreement with The Baldwin Group, Inc. for the Health Department Information System (HDIS) for an amount not to exceed \$2,184.45 for the period of 04/01/2023 to 03/31/2024.

### 16. Approve MOU with the Massillon City Health Department for Storage of Vaccines for Emergency Situations Effective February 27, 2023 with Annual Renewal Periods that will automatically renew unless one party notifies the other within 30 days.

### 17. Approve Agreement with My Community Health Center for the Purpose of Outreach and Referral of Pregnant Clients with priority of Black/African American/Multi-racial persons to Stark County THRIVE as part of the OEI Navigation Program for the Period of January 1, 2023 through December 31, 2023 at a Cost not to Exceed \$11,600.00. Paid Through the 2023 Ohio Equity Initiative Grant (OEI) from the Ohio Department of Health.

### 18. Approve Agreement with Julian & Grube, Inc. to Prepare a Compilation Report and Various Audit Services as required by law for the 2022 audit at an amount not to exceed \$4,300.00 with two additional contracted years for the 2023 and 2024 audit at \$4,300.00 each year.

### 19. Authorize the Health Commissioner to enter into an agreement with the City of Canton for reimbursement of costs associated with building code clean up activities.

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20. Acceptance of Reports:

- a. Nursing/WIC
- b. Laboratory
- c. THRIVE – Ohio Equity Institute 2022 Annual Report
- d. OPHII
- e. Environmental Health
- f. Vital Statistics
- g. Health Commissioner

21. Other Business.

22. Next Meeting: Monday, March 27, 2023 at 12:00pm.

23. Adjourn.