

BOARD OF HEALTH



Public Health
Prevent. Promote. Protect.

Canton City Public Health

Monday, April 24, 2023
@ 12:00pm



Public Health
Prevent. Promote. Protect.

Canton City Public Health

Board of Health Meeting
Monday, April 24, 2023 @ 12:00pm
Agenda

Location of Meeting:

Foundations Centre
400 Market Ave N
Canton, Ohio 44702
Goldsmith Conference Room, 1st Floor

1. Call to Order and Roll Call
2. Approve April 24, 2023 Board of Health Meeting Agenda
3. Approve March 27, 2023 Board of Health Meeting Minutes
4. Approve March 27, 2023 Board of Health Hearing Minutes
5. Approve List of Bills (03/18/2023 – 04/17/2023) - \$261,311.21
6. Approve Resolutions
 - a. Adopt Resolution to Authorize Abatement of Public Nuisances from January 1, 2023 to March 31, 2023 for \$5,227.91
7. Personnel
 - a. Accept Resignation of Shameem Ahmad, Disease Intervention Specialist (R5), Effective April 14, 2023
 - b. Accept Resignation of Joni Mitzel, WIC Peer Helper (PT1), Effective March 31, 2023
 - c. Approve Probationary Period Ending for Christina Reardon, WIC Assistant (PT2), Retroactive to April 3, 2023
 - d. Appointment of a full-time Disease Intervention Specialist (R5)
 - e. Appointment of up to 2 part-time WIC Peer Helpers (PT1)
 - f. Appointment of up to 2 part-time seasonal Vector Control Technicians (PT13)
 - g. Approve Unpaid Leave Request for Emily Mehta, APC Engineering Technician I (R5)
 - h. Approve Updated OPHII Public Health Support Specialist (PT1) Job Description
 - i. Approve New Community Engagement Specialist (R4) Job Description
 - j. Approve Updated OPHII Position Classification Schedule
8. Approve Recommendations of the Hearing Officer for April 24, 2023
9. Approve Purchases/Services of the following items that are equal to or greater than \$5,000.00 (per resolution 2016-04):



420 Market Ave., N ◦ Canton, OH 44702
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Board of Health Meeting Agenda

Monday, April 24, 2023

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- a. Ford Fusion or similar vehicle with a vendor to be determined later at an Amount not to Exceed \$30,000 (from approved Capital Expenditures)
 - b. Sharp Model Color Copier with Visual Edge IT, Inc at an Amount not to Exceed \$7,177.50 (from approved Capital Expenditures)
10. Travel Approval
- a. Amanda Stone, HIV/STI Prevention Health Educator, for Travel from 05/22/2023 to 05/23/2023, Harm Reduction Conference, in Columbus, Ohio at a Cost Not to Exceed \$293.99 (STI Grant, 2312)
 - b. Tiffany Biedenbach, Linkage to Care Specialist, for Travel from 05/22/2023 to 05/23/2023, Harm Reduction Conference, in Columbus, Ohio at a Cost Not to Exceed \$293.99 (HIV Grant, 2318)
 - c. Rachel Brown, APC Monitoring and Inspections Technician, for Travel from 5/8/2023 to 5/9/2023, Teledyne T640 Training in Indianapolis, Indiana at a Cost Not to Exceed \$198.05 (APC Grant, 2331)
11. Approve the FY24 Innovative Approaches to STI Prevention Application and Initial Budget to Receive an Amount not to Exceed \$50,000.00 for a Period of July 1, 2023 through June 30, 2024 through the Ohio Department of Health
12. Approve the FY23 Integrated Harm Reduction Application and Initial Budget to Receive an Amount not to Exceed \$30,000.00 for a Period of April 1, 2023 through September 29, 2023 through the Ohio Department of Health
13. Approve FY23 Integrated Harm Reduction Grant Agreements with the below organizations for the Period of April 1, 2023 through September 29, 2023 to Distribute Naloxone Kits
- a. Community Drop In in the Amount of \$500.00
 - b. I.M.P.A.C.T Evangelical Center COGIC in the Amount of \$500.00
 - c. Zion Community Development Corp in the Amount of \$500.00
 - d. Beacon Charitable Pharmacy in the Amount of \$1,500.00
14. Approve updated Partnership Agreements to Distribute Naloxone under CCPH's Overdose Education and Naloxone Distribution Program (OENDP), Effective April 24, 2023 with Annual Renewal Periods that will Automatically Renew Every Year with the following Organizations:
- a. Alliance City Fire Department
 - b. Beacon Charitable Pharmacy
 - c. Canton Fire Department
 - d. Canton for All People
 - e. Community Drop In
 - f. Emmanuel Tabernacle Family Worship
 - g. Family Empowerment Ministries
 - h. ICAN Housing
 - i. IMPACT
 - j. Jackson Township Fire Department
 - k. OhioCAN(Change Addition Now)
 - l. Phoenix Rising BHR, Inc.
 - m. Plain Township Fire Department
 - n. Stark County TASC

Board of Health Meeting Agenda

Monday, April 24, 2023

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- o. The Jesus Spot
 - p. Zion Community Development Corp
15. Approve Addendum for Access Health Stark County for the Stark County THRIVE Program for the Period of July 1, 2022 to June 30, 2024 to add an additional amount of \$42,973.48 for a new total grant award of \$313,185.73
16. Approve Addendum to the Infant Mortality Grant Agreement by and between Canton City Public Health and Buckeye Health Plan, Inc., CareSource, Ohio, Inc., Molina Healthcare of Ohio, Inc., Paramount Advantage and United HealthCare Services, Inc., individually and collectively with the managed care organizations being referred herein as the (“MCOs”), effective as set forth below
 - a. The following provision is effective as of July 1, 2022:
 - The MCO “Paramount Advantage” is hereby deleted from the Agreement and replaced with “Community Insurance Company d/b/a Anthem Blue Cross and Blue Shield”.
 - b. The following provision is effective as of February 1, 2023:
 - The opening paragraph of the Agreement is hereby supplemented to include two additional MCO’s “Amerihealth Caritas Ohio” and “Humana Health Plan of Ohio, Inc.”.
17. Approve memorandum of understanding for membership with the Stark County Crime Prevention Collaborative effective April 24, 2023
18. Approve Client Transfer Agreement with Stark County Community Action Agency for transfer of client records from Stark County THRIVE Pathways Hub to Community Action Pathways Hub
19. Approve a Service Change form with Qualifacts (Insync Healthcare Solutions Inc.) for Two Electronic Medical Record Scanners and Maintenance for 1-Year for each scanner at a cost not to exceed \$3,360.00
20. Approve a Rental Agreement with the Canton Garden Center for the Health Department to use their facility for a WIC all-staff meeting on September 13, 2023
21. Acceptance of Reports:
 - a. Nursing/WIC
 - b. Laboratory
 - c. OPHII
 - d. Environmental Health
 - e. Air Pollution Control
 - f. Vital Statistics
 - g. Health Commissioner
 - h. Performance Management
 - i. Health and Racial Equity Initiatives
22. Other Business
23. Next Meeting: Monday, May 22, 2023 at 12:00pm
24. Adjourn



Public Health
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Canton City Public Health

Board of Health Meeting
Monday, March 27, 2023 @ 12:00 PM – Goldsmith Room
Minutes

Call to Order and Roll Call

Mayor Bernabei called to order the regular meeting of the Board of Health of Canton City Public Health (CCPH) on Monday, March 27, 2023 at 12:00 PM.

A roll call found the following Board members present: Patrick Wyatt, Cleo Lucas, Dr. Johns, and Dr. Lakritz. Dr. Hickman was excused from the meeting.

Staff members present: James Adams, Annie Butusov, Rachel Stefaniak, Christi Allen, Tammy Stolicny, Dona McCullough, Janet Copeland, Laura Roach, Amanda Archer, Gus Dria, Madisyn Smith, Amanda Stone, Tiffany Biedenbach, Ashley Archer, Angela Moustaris, Sarah Thomas, Kelli Trenger, Diane Thompson, Terri Dzienis, and Dawn Miller.

Approve March 27, 2023 Board of Health Meeting Agenda

Dr. Lakritz moved, and Mrs. Lucas seconded a motion to approve the March 27, 2023 Board of Health meeting agenda.

Motion carried unanimously. The meeting agenda was approved.

Approve February 27, 2023 Board of Health Meeting Minutes

Mr. Wyatt moved, and Dr. Johns seconded a motion to approve the February 27, 2023 Board of Health meeting minutes.

Commissioner Adams mentioned that there had been an incorrect starting salary for new Staff Nurse II hire, Barb Butler, initially recorded in the minutes. Mr. Adams explained that this detail has since been corrected, and that the hard copies of the corrected minutes were made available to the Board members at this meeting.

A roll call vote was taken on the motion:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The meeting minutes were approved with corrections.

Approve February 27, 2023 Board of Health Hearing Minutes

Mr. Wyatt moved, and Dr. Johns seconded a motion to approve the February 27, 2023 Board of Health hearing minutes.

Motion carried unanimously. The hearing minutes were approved.

Approve List of Bills (02/25/23 – 03/17/23) – \$190,769.84

Mrs. Lucas moved, and Mr. Wyatt seconded a motion to approve the list of bills totaling \$190,769.84.

Dr. Lakritz remarked that she would like to see a policy developed which would provide direction on how the health department allocates money for community engagement. Commissioner Adams commented that he will draft a policy on this matter for the Board's consideration.

A roll call vote was taken on the motion:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The list of bills was approved.

Approve Resolutions

a. Adopt Resolution to Amend Schedule of Fees for Swimming Pools [Second Reading – vote needed]

Dr. Johns moved, and Dr. Lakritz seconded a motion to approve the resolution to amend section 227.02 of the Canton City Health Code to amend a schedule of fees for Swimming Pools, and to suspend the requirement of a third reading of this resolution due to the need for it to become effective by April 1st, 2023.

A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes
Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The resolution was adopted as Resolution 2023-06.

b. Adopt Resolution to Include Veteran’s Day in Holiday Schedule

Mr. Wyatt moved, and Dr. Lakritz seconded a motion to approve a resolution amending section 207.19 of the Canton City Health Code to add Veteran’s Day as a paid holiday. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes
Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The resolution was adopted as Resolution 2023-07.

Approve Personnel

a. Wage Correction for Wallace Vann, EH Public Health Technician (R1), Retroactive to January 30, 2023

Mr. Wyatt moved, and Dr. Johns seconded a motion to approve a wage correction for Wallace Vann, EH Public Health Technician (R1), from the originally approved amount on January 23, 2023 to the corrected annual amount of \$30,626.63 with no probationary period, retroactive to January 30, 2023. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes
Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The wage correction was approved.

b. Resignation of Onthida Kosasang, APC Engineer (R6), Effective March 22, 2023

Mr. Wyatt moved, and Dr. Lakritz seconded a motion to approve the resignation of Onthida Kosasang, APC Engineer (R6), effective March 22, 2023. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes
Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously.

c. Probationary Period Ending for Angela Moustaris, Clinical Receptionist/Office Assistant (R2) Retroactive to March 21, 2023

Dr. Lakritz moved, and Mrs. Lucas seconded a motion to approve the probationary period ending for Angela Moustaris, Clinical Receptionist/Office Assistant (R2) with a 3% raise retroactive to March 21, 2023. A roll call vote was taken:

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Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The probationary period ending was approved.

d. Updated Seasonal APC Technician (PT1) Position Description

Mr. Wyatt moved, and Dr. Johns seconded a motion to approve the updated position description for seasonal APC Technician (PT1). A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The updated position description was approved.

e. Appointment of a Full-time APC Engineering Technician I (R5)

Mr. Wyatt moved, and Dr. Lakritz seconded a motion to approve the appointment of a full-time APC Engineering Technician (R5) to Emily Mehta at an annual salary of \$45,616.00 with a 90-day probationary period. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The appointment was approved.

Approve Patient Write Offs

- a. MRN 39685 \$159.25
- b. MRN 39678 \$159.25

Mrs. Lucas moved, and Dr. Johns seconded a motion to approve the above patient write offs. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The patent write offs were approved.

Approve Recommendations of the Hearing Officer for March 27, 2023

Mr. Wyatt moved, and Dr. Johns seconded a motion to approve the recommendations of the Hearing Officer for March 27, 2023. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The recommendations were approved.

Travel Approval

- a. Kristina Gantz, Early Intervention Specialist Navigator, for Travel from 05/22/2023 to 05/23/2023, Harm Reduction Conference, in Columbus, Ohio at a Cost Not to Exceed \$293.99 (EIS Grant, 2319)

- b. Pam Gibbs, Health Services Coordinator, for Travel from 05/22/2023 to 05/23/2023, Harm Reduction Conference, in Columbus, Ohio at a Cost Not to Exceed \$293.99 (STI Grant, 2312)
- c. Madisyn Richards, Outreach Specialist, for Travel from 05/22/2023 to 05/23/2023, Harm Reduction Conference, in Columbus, Ohio at a Cost Not to Exceed \$293.99 (OPHI GF, 7601.308001)
- d. James Adams, Health Commissioner, for Travel from 04/24/2023 to 04/26/2023, Ohio Public Health Spring Conference, in Columbus, Ohio at a Cost not to Exceed \$647.76 (Admin GF, 7601.301001)

Dr. Johns moved, and Mr. Wyatt seconded a motion to approve the above travel. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The travel was approved.

Approve Aultman Hospital Maternity Licensure

Mr. Wyatt moved, and Dr. Lakritz seconded a motion to approve the Aultman Hospital Maternity Licensure. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously.

Approve Agreement with the Ohio Public Health Association to pay for an amount not to exceed \$6,375.00 for a Period of 03/27/2023 to 07/31/2023 for epidemiological capacity special project

Dr. Lakritz moved, and Mrs. Lucas seconded a motion to approve an agreement with the Ohio Public Health Association to pay for an amount not to exceed \$6,375.00 for a period of 03/27/2023 to 07/31/2023 for epidemiological capacity special project (paid from the EO22 COVID Grant). A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The agreement was approved.

Approve Agreement with Zion Community Development Corporation for contract labor costs and rental costs associated with the Health Equity and Overdose Prevention Grant at a cost not to exceed \$10,000.00 for the period of January 1, 2023 through July 31, 2023

Mr. Wyatt moved, and Dr. Johns seconded a motion to approve an agreement with Zion Community Development Corporation for contract labor costs and rental costs associated with the Health Equity and Overdose Prevention Grant at a cost not to exceed \$10,000.00 for the period of January 1, 2023 through July 31, 2023. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The agreement was approved.

Approve a no cost extension with the Central Ohio Pathways HUB (COPHUB), operated by the Healthcare Collaborative of Greater Columbus (HCGC), for the purpose of increasing Stark County THRIVE Pathways HUB CHWs trained in COVID-19 response in Stark County to extend the original end date from August 31, 2022 to August 31, 2024

Dr. Lakritz moved, and Dr. Johns seconded a motion to approve a no cost extension with the Central Ohio Pathways HUB (COPHU), operated by the Healthcare Collaborative of Greater Columbus (HCGC), for the purpose of increasing Stark County THRIVE Pathways HUB CHWs trained in COVID-19 response in Stark County to extend the original end date from August 31, 2022 to August 31, 2024. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The extension was approved.

Acceptance of Division Reports

- a. **Nursing/WIC** – Nothing additional.
- b. **Laboratory** – Nothing additional.
- c. **Air Pollution Control** – Nothing additional.
- d. **OPHII/Surveillance** – Nothing additional.
- e. **Vital Statistics** – Nothing additional.
- f. **Health Commissioner** – Commissioner Adams mentioned a discussion from the February 2023 Board of Health meeting which focused on potentially imposing term limits for Board of Health members. Mr. Adams reported that he has since spoken with the Canton City Law Department on this matter and it was determined that the imposition of term limits for Board members is not allowed under Ohio law.

Mr. Wyatt moved, and Dr. Johns seconded a motion to accept the division reports. A roll call vote was taken:

Mr. Wyatt – Yes Dr. Lakritz – Yes

Dr. Johns – Yes Mrs. Lucas – Yes

Motion carried unanimously. The division reports were approved.

Announcement of Next Meeting: Quarterly Board of Health Work Session Wednesday, April 19, 2023

The Board of Health will meet for a quarterly work session on Wednesday, April 19, 2023 at 3:30 PM.

Adjourn

Dr. Lakritz moved, and Dr. Johns seconded a motion to adjourn. Motion carried unanimously. The meeting adjourned at 12:46 PM.

APPROVED:

Board of Health Minutes
March 27, 2023

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President of the Board of Health

Date Signed

Secretary to the Board of Health

Date Signed

April 24, 2023
Date of Approval

DRAFT



Public Health
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Canton City Public Health

Board of Health – Public Nuisance Hearings
Monday, March 27, 2023 @ 11:30 AM – Goldsmith Room
Minutes

Call to Order and Roll Call

Pat Wyatt called to order the city of Canton public nuisance hearings presided over by the Board of Health of Canton City Public Health (CCPH) on Monday, March 27, 2023 at 11:30 AM.

A roll call found the following Board members present: Pat Wyatt, Cleo Lucas, and Dr. Amy Lakritz.

Staff members present: Health Commissioner James Adams, Gus Dria, Annie Butusov, Sean Green, and Rachel Stefaniak.

Hearings

a. Properties

Hearing Officer Gus Dria and all present property owners were sworn in.

Mr. Dria testified and provided photos of substandard environmental conditions for several properties located in the city of Canton. The property owners who were present also provided their testimony.

b. Businesses

Mr. Dria provided testimony of businesses which had been selling food from unapproved facilities and without a food service operation license

Adjourn

Mr. Wyatt moved, and Mrs. Lucas seconded a motion to adjourn. Motion carried unanimously. The meeting adjourned at 11:59 AM.

APPROVED:

April 24, 2023
Date of Approval

President of the Board of Health

Date Signed

Secretary to the Board of Health

Date Signed

CANTON CITY PUBLIC HEALTH

420 MARKET AVENUE NORTH

CANTON, OHIO 44702-1544

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WEB: WWW.CANTONHEALTH.ORG



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Canton City Public Health

James M. Adams, RS, MPH
Health Commissioner

Monday, March 27, 2023

Hearing

The hearing for the property at 1615 St Elmo Ave NE, Canton, Ohio was called to order by Pat Wyatt, Canton City Board of Health President Pro Tempore at 11:31 am.

The property tenant, Tammy Beagle, and her son, Eddie Scott, were present. Ms. Beagle, Mr. Scott, and Hearing Officer Gus Dria were all sworn in to testify.

Mr. Dria stated that the environmental conditions at the property were substandard (i.e. the failure to restore potable water service at an occupied property).

Eddie Scott stated that he and his mother, Tammy Beagle, are currently working to get the house probated and that the Canton Water Department won't turn the water on until probating is finalized. Mr. Scott also stated that the water should be turned on in the house by April 4, 2023.

The Board agreed not to issue an order for Ms. Beagle to abate or vacate this property as long as the water is turned on by April 4, 2023.

There being no further testimony, the hearing ended at 11:36 am.

President of the Board of Health

Date Signed

Secretary to the Board of Health

Date Signed

April 24, 2023
Date of Approval

CANTON CITY PUBLIC HEALTH

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Canton City Public Health

James M. Adams, RS, MPH
Health Commissioner

Monday, March 27, 2023

Hearing

The hearing for the property at 1708 – 3rd St NE, Canton, Ohio was called to order by Pat Wyatt, Canton City Board of Health President Pro Tempore, at 11:36 am.

Mark Hill was present in representation of the property owner, MAH Capital LLC. Mr. Hill and Hearing Officer Gus Dria were sworn in to testify.

Mr. Dria showed pictures of the violation, which included substandard environmental conditions (i.e. the accumulation of sewage contaminated items, the failure to repair inoperable plumbing, sewage backup and associated odors, and the failure to restore potable water service at an occupied property).

Mr. Hill stated that the current tenant, Alysha Murphy, is responsible for the issues found at the property and that she is in the process of being evicted.

Mr. Dria requested this to be declared a public health nuisance and for the Board of Health to issue an order to the property tenant, Alysha Murphy, to abate or vacate the property by April 4, 2023 and for Canton City Public Health to be authorized to abate the nuisance or to use appropriate legal action to secure compliance. The cost of the abatement is to be placed on the taxes of the property as a lien, in accordance with law.

There being no further testimony, the hearing ended at 11:46 am.

President of the Board of Health

Date Signed

Secretary to the Board of Health

Date Signed

April 24, 2023
Date of Approval

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Health Commissioner

Monday, March 27, 2023

Hearing

The hearing for property at 1029 Bedford Ave SW, Canton, Ohio was called to order by Pat Wyatt, Canton City Board of Health President Pro Tempore, at 11:46 am.

The property owner, Boyd Blackwell, was present. Mr. Blackwell and Hearing Officer Gus Dria were sworn in to testify.

Mr. Dria showed pictures of the violation, which included substandard environmental conditions (i.e. the accumulation of scrap, junk, clutter, trash, garbage, rubbish and debris). Mr. Dria requested this to be declared a public health nuisance.

Mr. Blackwell stated that he and his son have been working to get the property cleaned up, though rain has made it difficult. Mr. Blackwell asked that the Board grant him a 30-day extension to abate the property.

Mr. Dria requested that Mr. Blackwell be granted until April 24, 2023 to abate the property, and if this deadline is not met for Canton City Public Health to be authorized to abate the nuisance or to use appropriate legal action to secure compliance. The cost of the abatement is to be placed on the taxes of the property as a lien, in accordance with law.

There being no further testimony, the hearing ended at 11:50 am.

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Health Commissioner

Monday, March 27, 2023

Hearing

The hearing for property at 2101 – 21st St NE, Canton, Ohio was called to order by Pat Wyatt, Canton City Board of Health President Pro Tempore, at 11:50 am.

The property owner, Lonetta Stewart, was not present. Hearing Officer Gus Dria was sworn in to testify.

Mr. Dria found the environmental conditions at the property to be substandard (i.e. the failure to restore potable water service at an occupied property).

Mr. Dria requested this to be declared a public health nuisance and ordered it to be abated or vacated by April 4, 2023 and for Canton City Public Health to be authorized to abate the nuisance or to use appropriate legal action to secure compliance. The cost of the abatement is to be placed on the taxes of the property as a lien, in accordance with law.

There being no further testimony, the hearing ended at 11:51 am.

President of the Board of Health

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James M. Adams, RS, MPH
Health Commissioner

Monday, March 27, 2023

Hearing

The hearing for property at 1810 Emerson Pl NE, Canton, Ohio was called to order by Pat Wyatt, Canton City Board of Health President Pro Tempore, at 11:51 am.

A representative of the property owner, Palladium-Broomwell Holding LLC, was not present. Hearing Officer Gus Dria was sworn in to testify.

Mr. Dria showed pictures of the violation, which included substandard environmental conditions (i.e. the failure to repair inoperable plumbing, sewage backup and associated odors, and failure to submit and implement an integrated pest management plan for rodent infestation). Mr. Dria requested this to be declared a public health nuisance and ordered it to be abated or vacated by April 4, 2023 and for Canton City Public Health to be authorized to abate the nuisance or to use appropriate legal action to secure compliance. The cost of the abatement is to be placed on the taxes of the property as a lien, in accordance with law.

There being no further testimony, the hearing ended at 11:52 am.

President of the Board of Health

Date Signed

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James M. Adams, RS, MPH
Health Commissioner

Monday, March 27, 2023

Hearing

The hearing for property at 1722 – 4th St NE, Canton, Ohio was called to order by Pat Wyatt, Canton City Board of Health President Pro Tempore, at 11:52 am.

The property owners, Tyler Lord and Jessica Shaw, were not present. The property tenant, Nathaniel Fisher, also did not appear. Hearing Officer Gus Dria was sworn in to testify.

Mr. Dria found the environmental conditions at the property to be substandard (i.e. the failure to restore potable water service at an occupied property). Mr. Dria requested this to be declared a public health nuisance and ordered it to be abated or vacated by April 4, 2023 and for Canton City Public Health to be authorized to abate the nuisance or to use appropriate legal action to secure compliance. The cost of the abatement is to be placed on the taxes of the property as a lien, in accordance with law.

There being no further testimony, the hearing ended at 11:54 am.

President of the Board of Health

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James M. Adams, RS, MPH
Health Commissioner

Monday, March 27, 2023

Hearing

The hearing for property at 1335 – 25th St NW, Canton, Ohio was called to order by Pat Wyatt, Canton City Board of Health President Pro Tempore, at 11:54 am.

The property owners, William Sharrard Jr. and Tiffany Sharrard, were not present. The property tenant, Sam Croston, also did not appear. Hearing Officer Gus Dria was sworn in to testify.

Mr. Dria found the environmental conditions at the property to be substandard (i.e. the failure to restore potable water service at an occupied property). Mr. Dria requested this to be declared a public health nuisance and ordered it to be abated or vacated by April 4, 2023 and for Canton City Public Health to be authorized to abate the nuisance or to use appropriate legal action to secure compliance. The cost of the abatement is to be placed on the taxes of the property as a lien, in accordance with law.

There being no further testimony, the hearing ended at 11:55 am.

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CANTON CITY PUBLIC HEALTH

420 MARKET AVENUE NORTH

CANTON, OHIO 44702-1544

PHONE: (330) 489-3231 • FAX: (330) 489-3335

WEB: WWW.CANTONHEALTH.ORG



Public Health
Prevent. Promote. Protect.

Canton City Public Health

James M. Adams, RS, MPH
Health Commissioner

Monday, March 27, 2023

Hearing

The hearing for property at 617-9th St NW, Canton, Ohio was called to order by Pat Wyatt, Canton City Board of Health President Pro Tempore, at 11:55 am

The property owner, Stephen Filliez, was not present. Hearing Officer Gus Dria was sworn in to testify.

Mr. Dria showed pictures of the violation, which included substandard environmental conditions (i.e. the accumulation furniture, trash bags, junk, clutter, trash, garbage, rubbish and debris). Mr. Dria requested this to be declared a public health nuisance and ordered it to be abated by April 4, 2023 and for Canton City Public Health to be authorized to abate the nuisance or to use appropriate legal action to secure compliance. The cost of the abatement is to be placed on the taxes of the property as a lien, in accordance with law.

There being no further testimony, the hearing ended at 11:56 am.

President of the Board of Health

Date Signed

Secretary to the Board of Health

Date Signed

April 24, 2023
Date of Approval

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James M. Adams, RS, MPH
Health Commissioner

Monday, March 27, 2023

Hearing

The hearing for property at 1229 Concord Ave SW, Canton, Ohio was called to order by Pat Wyatt, Canton City Board of Health President Pro Tempore, at 11:56 am.

A representative of the property owner, Dor-Jack Properties LLC, was not present. Hearing Officer Gus Dria was sworn in to testify.

Mr. Dria showed pictures of the violation, which included substandard environmental conditions (i.e. the accumulation of scrap, junk, clutter, trash, garbage, rubbish and debris, and the failure to restore potable water service at an occupied property). Mr. Dria requested this to be declared a public health nuisance and ordered it to be abated or vacated by April 4, 2023 and for Canton City Public Health to be authorized to abate the nuisance or to use appropriate legal action to secure compliance. The cost of the abatement is to be placed on the taxes of the property as a lien, in accordance with law.

There being no further testimony, the hearing ended at 11:57 am.

President of the Board of Health

Date Signed

Secretary to the Board of Health

Date Signed

April 24, 2023
Date of Approval

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James M. Adams, RS, MPH
Health Commissioner

Monday, March 27, 2023

Hearing

The hearing for property at 1616 Frederick Ave SW, Canton, Ohio was called to order by Pat Wyatt, Canton City Board of Health President Pro Tempore, at 11:57 am.

The property owners, David and Carrie Barker, were not present. Hearing Officer Gus Dria was sworn in to testify.

Mr. Dria showed pictures of the violation, which included substandard environmental conditions (i.e. an above ground swimming pool with stagnant water at a vacant, boarded up house). Mr. Dria requested this to be declared a public health nuisance and ordered it to be abated by April 4, 2023 and for Canton City Public Health to be authorized to abate the nuisance or to use appropriate legal action to secure compliance. The cost of the abatement is to be placed on the taxes of the property as a lien, in accordance with law.

There being no further testimony, the hearing ended at 11:57 am.

President of the Board of Health

Date Signed

Secretary to the Board of Health

Date Signed

April 24, 2023
Date of Approval

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Health Commissioner

Monday, March 27, 2023

Hearing

The hearing for Classic Drive Thru located at 1135 Market Ave N, Canton, Ohio was called to order by Pat Wyatt, Canton City Board of Health President Pro Tempore, at 11:58 am

A representative of the business was not present. Gus Dria was sworn in to testify.

Mr. Dria testified that the business had been selling food from an unapproved facility and without a food service operation license. Mr. Dria requested that the food service establishment be declared as not in compliance with the Canton City Health Code and Section 3717 of the Ohio Revised Code and to order the operators to immediately cease and desist all food service operations until properly licensed and inspected and that Canton City Public Health be authorized to use appropriate legal action to secure compliance.

There being no further testimony, the hearing ended at 11:59 am.

President of the Board of Health

Date Signed

Secretary to the Board of Health

Date Signed

April 24, 2023
Date of Approval



Accounts Payable by G/L Distribution Report

G/L Date Range 03/18/23 - 04/17/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2312 - STD Control Program											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51874 - VERIZON WIRELESS	Feb/Mar23 Phone	February and March 2023 Phone/Tablet Service	Edit		04/13/2023	04/13/2023	04/13/2023			140.40	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>\$140.40</u>
Account 705.06 - Professional Services Other Professional Services											
52334 - LEXISNEXIS RISK DATA MANAGEMENT INC	1672320- 20230331	Monthly Database Services for 2023	Edit		04/11/2023	04/11/2023	04/11/2023			450.00	
186 - AULTMAN HOSPITAL	FTA 2023 (14- 17)	ACCOUNT # 099915682-9633	Edit		04/12/2023	04/12/2023	04/12/2023			59.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 2	<u>\$509.00</u>
Account 713.14 - Utilities Cell Phones											
51874 - VERIZON WIRELESS	Feb/Mar23 Phone	February and March 2023 Phone/Tablet Service	Edit		04/13/2023	04/13/2023	04/13/2023			197.92	
									Account 713.14 - Utilities Cell Phones Totals	Invoice Transactions 1	<u>\$197.92</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
52047 - AMAZON CAPITAL SERVICES INC	STI Gnt Supplies	Office Supplies for STI Grant, 2023	Edit		04/13/2023	04/13/2023	04/13/2023			27.49	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$27.49</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 5	<u>\$874.81</u>
									Fund 2312 - STD Control Program Totals	Invoice Transactions 5	<u>\$874.81</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/18/23 - 04/17/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2313 - Local Health Dept Prev Support										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
53462 - INSYNC HEALTHCARE SOLUTIONS	274960	Electronic Medical Record system maintenance fees for 2023	Edit		04/11/2023	04/11/2023	04/11/2023			98.70
							Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions 1	<u>\$98.70</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions 1	<u>\$98.70</u>
							Fund 2313 - Local Health Dept Prev Support Totals		Invoice Transactions 1	<u>\$98.70</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/18/23 - 04/17/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2314 - Infant Mortality Reduction											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
51326 - ALLIANCE FAMILY HEALTH CENTER INC	Feb23 CHW Prgm	Community Health Worker Program THRIVE Grant, 2023	Paid by Check # 707449		03/21/2023	03/21/2023	03/28/2023		03/28/2023	2,519.57	
52140 - FAMILY EMPOWERMENT MINISTRIES INC	Feb23 Diaper Prg	Diaper Days Extreme THRIVE Program, 2023	Paid by Check # 707467		03/21/2023	03/21/2023	03/28/2023		03/28/2023	1,328.49	
1795 - STARK COUNTY EDUCATION SVC.CTR	Feb23 HelpMeGrow	Help Me Grow THRIVE Program, 2023	Paid by Check # 707493		03/21/2023	03/21/2023	03/28/2023		03/28/2023	498.20	
51325 - ACCESS HEALTH STARK COUNTY	Mar23 CHW Progmn	Community Health Worker Program THRIVE Grant, 2023	Edit		04/11/2023	04/11/2023	04/11/2023			11,888.06	
4168 - KENT STATE UNIVERSITY	416459-03	THRIVE Program Evaluation, 2023	Edit		04/11/2023	04/11/2023	04/11/2023			7,280.51	
52140 - FAMILY EMPOWERMENT MINISTRIES INC	Mar23 THRIVE	Diaper Days Extreme THRIVE Program, 2023	Edit		04/12/2023	04/12/2023	04/12/2023			402.38	
51644 - MY COMMUNITY HEALTH CENTER	Mar23 CHW Progmn	Community Health Worker Program THRIVE Grant, 2023	Edit		04/12/2023	04/12/2023	04/12/2023			11,394.72	
1795 - STARK COUNTY EDUCATION SVC.CTR	Mar23 THRIVE	Help Me Grow THRIVE Program, 2023	Edit		04/12/2023	04/12/2023	04/12/2023			530.55	
1800 - STARK COUNTY HEALTH DEPARTMENT	Mar23 CHW Progmn	Community Health Worker Program THRIVE Grant, 2023	Edit		04/12/2023	04/12/2023	04/12/2023			9,946.91	
51328 - STARK COUNTY JOB AND FAMILY SERVICES	Mar23 CHW Progmn	CHW Program/Fatherhood THRIVE Program, 2023	Edit		04/12/2023	04/12/2023	04/12/2023			5,732.99	
								Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions 10	<u>\$51,522.38</u>
Account 713.14 - Utilities Cell Phones											
41363 - T-MOBILE USA	Feb23 Phone	ACCOUNT #971893812	Paid by Check # 707898		03/01/2023	03/23/2023	04/05/2023		04/05/2023	24.09	
41363 - T-MOBILE USA	Mar23 THRIVE	Acct #971893812	Paid by Check # 708403		03/29/2023	04/21/2023	04/17/2023		04/17/2023	24.09	
								Account 713.14 - Utilities Cell Phones Totals		Invoice Transactions 2	<u>\$48.18</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
52047 - AMAZON CAPITAL SERVICES INC	THRIVE Mar23 Sup	Office Supplies, as needed in THRIVE 2023	Paid by Check # 707946		03/31/2023	03/31/2023	04/06/2023		04/06/2023	70.17	
52047 - AMAZON CAPITAL SERVICES INC	Mar23 THRIVE	Office Supplies, as needed in THRIVE 2023	Edit		04/13/2023	04/13/2023	04/13/2023			10.31	
								Account 734.11 - Supplies Miscellaneous Office Supplies Totals		Invoice Transactions 2	<u>\$80.48</u>
Account 734.58 - Supplies Miscellaneous Supplies											
7335 - HUNTINGTON NATIONAL BANK	Target GiftCards	Target Gift Card Incentives	Edit		04/12/2023	04/12/2023	04/12/2023			750.00	



Accounts Payable by G/L Distribution Report

G/L Date Range 03/18/23 - 04/17/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2314 - Infant Mortality Reduction										
Department 301001 - Health - Administration										
Account 734.58 - Supplies Miscellaneous Supplies										
7335 - HUNTINGTON NATIONAL BANK	Target Gft Cards	Target Gift Card Incentives	Edit		04/12/2023	04/12/2023	04/12/2023			750.00
							Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions	2	<u>\$1,500.00</u>
							Department 301001 - Health - Administration Totals	Invoice Transactions	16	<u>\$53,151.04</u>
							Fund 2314 - Infant Mortality Reduction Totals	Invoice Transactions	16	<u>\$53,151.04</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/18/23 - 04/17/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2316 - WIC											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51874 - VERIZON WIRELESS	Feb/Mar23 Phone	Cell Phones and Hot Spots for WIC	Edit		04/13/2023	04/13/2023	* 04/13/2023			60.18	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>\$60.18</u>
Account 706.36 - Contract Service Health Contract Grant Expend											
85 - ALLIANCE CITY HEALTH DEPT	Mar23 WIC Reimb.	WIC Sub-grantee Program, FY23	Edit		04/12/2023	04/12/2023	04/12/2023			10,329.23	
1121 - MASSILLON CITY HEALTH DEPT	Mar23 WIC Reimb.	WIC Sub-grantee Program, FY23	Edit		04/12/2023	04/12/2023	04/12/2023			11,911.17	
1800 - STARK COUNTY HEALTH DEPARTMENT	Mar23 WIC Reimb.	WIC Sub-grantee Program, FY23	Edit		04/12/2023	04/12/2023	04/12/2023			32,760.62	
									Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions 3	<u>\$55,001.02</u>
Account 713.14 - Utilities Cell Phones											
51874 - VERIZON WIRELESS	Feb/Mar23 Phone	Cell Phones and Hot Spots for WIC	Edit		04/13/2023	04/13/2023	* 04/13/2023			692.72	
									Account 713.14 - Utilities Cell Phones Totals	Invoice Transactions 1	<u>\$692.72</u>
Account 734.10 - Supplies Postage											
2137 - CITY TREASURER FOR:DEPOSIT ONLY	01,02,03-23 WIC	Postage, as needed in 2022 for FY23 WIC Grant	Edit		04/12/2023	04/12/2023	* 04/12/2023			212.40	
									Account 734.10 - Supplies Postage Totals	Invoice Transactions 1	<u>\$212.40</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
52047 - AMAZON CAPITAL SERVICES INC	Mar23 WIC Sup.	WIC Educational bulletin board supplies	Paid by Check # 707393		03/21/2023	03/21/2023	03/27/2023		03/27/2023	94.10	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$94.10</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 7	<u>\$56,060.42</u>
									Fund 2316 - WIC Totals	Invoice Transactions 7	<u>\$56,060.42</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/18/23 - 04/17/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2318 - HIV Prevention											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51874 - VERIZON WIRELESS	Feb/Mar23 Phone	February and March 2023 Phone/Tablet Service	Edit		04/13/2023	04/13/2023	04/13/2023			80.22	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>80.22</u>
Account 706.36 - Contract Service Health Contract Grant Expend											
85 - ALLIANCE CITY HEALTH DEPT	Mar23 HIV Reimb.	Contract Services for HIV Prevention Grant, 2023	Edit		04/12/2023	04/12/2023	04/12/2023			721.05	
52684 - JEFFERSON COUNTY HEALTH DEPT	Jan/Feb/Mar23	Contract Services for HIV Prevention Grant, 2023	Edit		04/12/2023	04/12/2023	04/12/2023			1,488.82	
38878 - NEW PHILADELPHIA CITY HEALTH DEPARTMENT	Mar23 HIV Reimb.	Contract Services for HIV Prevention Grant, 2023	Edit		04/12/2023	04/12/2023	04/12/2023			926.64	
									Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions 3	<u>\$3,136.51</u>
Account 713.14 - Utilities Cell Phones											
51874 - VERIZON WIRELESS	Feb/Mar23 Phone	February and March 2023 Phone/Tablet Service	Edit		04/13/2023	04/13/2023	04/13/2023			197.92	
									Account 713.14 - Utilities Cell Phones Totals	Invoice Transactions 1	<u>\$197.92</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
52047 - AMAZON CAPITAL SERVICES INC	Mar23 HIV Sup.	Office Supplies for HIV Grant	Paid by Check # 707395		03/21/2023	03/21/2023	03/27/2023		03/27/2023	172.55	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$172.55</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 6	<u>\$3,587.20</u>
									Fund 2318 - HIV Prevention Totals	Invoice Transactions 6	<u>\$3,587.20</u>



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G/L Date Range 03/18/23 - 04/17/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2319 - Early Intervention Services											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51874 - VERIZON WIRELESS	Feb/Mar23 Phone	February and March 2023 Phone/Tablet Service	Edit		04/13/2023	04/13/2023	* 04/13/2023			80.22	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>\$80.22</u>
Account 713.14 - Utilities Cell Phones											
51874 - VERIZON WIRELESS	Feb/Mar23 Phone	February and March 2023 Phone/Tablet Service	Edit		04/13/2023	04/13/2023	* 04/13/2023			98.96	
									Account 713.14 - Utilities Cell Phones Totals	Invoice Transactions 1	<u>\$98.96</u>
Account 734.58 - Supplies Miscellaneous Supplies											
24836 - MCKESSON MEDICAL - SURGICAL	20106664	SWAP Supplies		Paid by Check # 707429	03/21/2023	03/21/2023	03/27/2023		03/27/2023	1,896.30	
6285 - SARTA	Trans #398008	Acct # CCPH001: All Day Bus Passes for CCPH Clients	Edit		04/14/2023	04/14/2023	04/14/2023			1,500.00	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 2	<u>\$3,396.30</u>
Account 781.10 - Training Training Miscellaneous											
7335 - HUNTINGTON NATIONAL BANK	B. Butler Trng	OSHA Bloodborne Pathogens Training - 3 Employees	Edit		04/12/2023	04/12/2023	04/12/2023			14.99	
									Account 781.10 - Training Training Miscellaneous Totals	Invoice Transactions 1	<u>\$14.99</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 5	<u>\$3,590.47</u>
									Fund 2319 - Early Intervention Services Totals	Invoice Transactions 5	<u>\$3,590.47</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/18/23 - 04/17/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2320 - Nursing Clinic Activity Fund										
Department 303002 - Travel Clinic										
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements										
Anthem Blue Cross Blue Shield	Reimb. 3/2023	Reimbursement for overpayment	Paid by Check # 707332		03/20/2023	03/20/2023	03/23/2023		03/23/2023	118.00
							Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals		Invoice Transactions 1	<u>118.00</u>
							Department 303002 - Travel Clinic Totals		Invoice Transactions 1	<u>118.00</u>
Department 303004 - Dental Services										
Account 705.10 - Professional Services Medical/Dental Services										
38676 - ANNA MAYLE	Mar23 Dental	Dental Hygienist Services for 2023	Paid by Check # 707609		03/27/2023	03/27/2023	03/30/2023		03/30/2023	931.68
40279 - ALISON GIAMMARCO	Mar23 Dental	Dental Hygienist Services for 2023	Paid by Check # 708107		04/05/2023	04/05/2023	04/11/2023		04/11/2023	730.72
20238 - MEREDITH ROBESON, D.D.S	Apr/May23 Dental	Dental Services, for 2023 (9 Months)	Paid by Check # 708399		04/11/2023	04/11/2023	04/17/2023		04/17/2023	400.00
							Account 705.10 - Professional Services Medical/Dental Services Totals		Invoice Transactions 3	<u>\$2,062.40</u>
							Department 303004 - Dental Services Totals		Invoice Transactions 3	<u>\$2,062.40</u>
							Fund 2320 - Nursing Clinic Activity Fund Totals		Invoice Transactions 4	<u>\$2,180.40</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/18/23 - 04/17/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2322 - Dental Sealant										
Department 301001 - Health - Administration										
Account 734.58 - Supplies Miscellaneous Supplies										
50289 - WISE OWL	4120	Dental Supplies, as needed in 2023	Edit		04/14/2023	04/14/2023	04/14/2023			100.00
							Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions	1	<u>\$100.00</u>
							Department 301001 - Health - Administration Totals	Invoice Transactions	1	<u>\$100.00</u>
							Fund 2322 - Dental Sealant Totals	Invoice Transactions	1	<u>\$100.00</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/18/23 - 04/17/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2324 - NALOXONE ACCESS GRANT FUND											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
52370 - BEACON CHARITABLE PHARMACY	18	Reimbursement for Distribution of Naloxone Kits, 2023	Edit		04/12/2023	04/12/2023	04/12/2023			280.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	<u>\$280.00</u>
Account 713.14 - Utilities Cell Phones											
51874 - VERIZON WIRELESS	Feb/Mar23 Phone	February and March 2023 Phone/Tablet Service	Edit		04/13/2023	04/13/2023	04/13/2023			98.96	
									Account 713.14 - Utilities Cell Phones Totals	Invoice Transactions 1	<u>\$98.96</u>
Account 734.10 - Supplies Postage											
2137 - CITY TREASURER ONLY	FOR:DEPOSIT 02,03-23 NX	Postage for Naloxone Grant, as needed in 2023	Edit		04/12/2023	04/12/2023	04/12/2023			152.70	
									Account 734.10 - Supplies Postage Totals	Invoice Transactions 1	<u>\$152.70</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 3	<u>\$531.66</u>
									Fund 2324 - NALOXONE ACCESS GRANT FUND Totals	Invoice Transactions 3	<u>\$531.66</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/18/23 - 04/17/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2328 - Public Health Infrastructure											
Department 301019 - COVID-19 STIMULUS											
Account 734.11 - Supplies Miscellaneous Office Supplies											
905 - INDEPENDENCE BUSINESS SUPPLY	2047420-0	Literature Organizer for COVID documents	Edit		04/14/2023	04/14/2023	04/14/2023			183.32	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$183.32</u>
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements											
2137 - CITY TREASURER ONLY	FOR:DEPOSIT	Dec22 Reimb. Pay Back Personnel Costs for COVID Grants, 2022	Paid by Check # 707465		03/21/2023	03/21/2023	* 03/28/2023		03/28/2023	3,037.01	
									Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals	Invoice Transactions 1	<u>\$3,037.01</u>
									Department 301019 - COVID-19 STIMULUS Totals	Invoice Transactions 2	<u>\$3,220.33</u>
									Fund 2328 - Public Health Infrastructure Totals	Invoice Transactions 2	<u>\$3,220.33</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/18/23 - 04/17/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2331 - Air Pollution (134)										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
30760 - AULTWORKS	250728	Physical/respirator fit test for Asbestos Inspections, 2023	Edit		04/14/2023	04/14/2023	04/14/2023			129.42
52018 - DWYER INSTRUMENTS INC	05388574	Air Monitoring Equipment NIST-Certification in 2023	Edit		04/14/2023	04/14/2023	04/14/2023			202.00
43457 - ELECTRO-ANALYTICAL	0317640-IN	Laboratory Services for Asbestos, as needed in 2023	Edit		04/14/2023	04/14/2023	04/14/2023			120.00
36075 - TISCH ENVIRONMENTAL INC	APC Parts/Sup	INVOICE #'s: 58074, 58449, 58985	Edit		03/02/2023	05/01/2023	04/14/2023			259.00
								Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 4	<u>\$710.42</u>
Account 713.12 - Utilities Electric										
1366 - OHIO EDISON CO.	Mar23 APC Elec	Account #110 033 872 497	Paid by Check # 708392		04/11/2023	04/11/2023	04/17/2023		04/17/2023	125.87
								Account 713.12 - Utilities Electric Totals	Invoice Transactions 1	<u>\$125.87</u>
Account 713.14 - Utilities Cell Phones										
51874 - VERIZON WIRELESS	Feb/Mar23 Phone	February and March 2023 Phone/Tablet Service	Edit		04/13/2023	04/13/2023	04/13/2023			395.84
								Account 713.14 - Utilities Cell Phones Totals	Invoice Transactions 1	<u>\$395.84</u>
Account 734.10 - Supplies Postage										
2137 - CITY TREASURER FOR:DEPOSIT ONLY	1, 2, 3-23 AP	Postage for APC, as needed in 2023	Edit		04/12/2023	04/12/2023	04/12/2023			235.49
								Account 734.10 - Supplies Postage Totals	Invoice Transactions 1	<u>\$235.49</u>
Account 734.11 - Supplies Miscellaneous Office Supplies										
52047 - AMAZON CAPITAL SERVICES INC	Mar23 APC Supp.	APC Supplies, as needed in 2023	Edit		04/13/2023	04/13/2023	04/13/2023			44.42
								Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$44.42</u>
Account 734.13 - Supplies Freight										
39452 - UPS	E11A07113,	E11A07123	Paid by Check # 708000		03/18/2023	04/17/2023	04/06/2023		04/06/2023	226.21
39452 - UPS	E11A07143	Includes \$18.10 late fee from invoice #E11A07113	Paid by Check # 708408		04/11/2023	04/11/2023	04/17/2023		04/17/2023	215.60
52541 - ALICAT SCIENTIFIC, INC.	542805	Portable Flow Calibrator for Particulate Samplers, APC	Edit		04/14/2023	04/14/2023	04/14/2023			22.75
53004 - SHELTER ONE, INC	23025	Air Monitoring Shelter for Fire Station #8, APC	Edit		04/14/2023	04/14/2023	* 04/14/2023			1,250.00



Accounts Payable by G/L Distribution Report

G/L Date Range 03/18/23 - 04/17/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2331 - Air Pollution (134)											
Department 301001 - Health - Administration											
Account 734.13 - Supplies Freight											
36075 - TISCH ENVIRONMENTAL INC	APC Parts/Sup	INVOICE #'s: 58074, 58449, 58985	Edit		03/02/2023	05/01/2023	04/14/2023			54.49	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 5	<u>\$1,769.05</u>
Account 734.57 - Supplies Machine Parts and Supplies											
36075 - TISCH ENVIRONMENTAL INC	APC Parts/Sup	INVOICE #'s: 58074, 58449, 58985	Edit		03/02/2023	05/01/2023	04/14/2023			1,050.00	
									Account 734.57 - Supplies Machine Parts and Supplies Totals	Invoice Transactions 1	<u>\$1,050.00</u>
Account 734.58 - Supplies Miscellaneous Supplies											
52047 - AMAZON CAPITAL SERVICES INC	Mar23 APC Supp.	APC Supplies, as needed in 2023	Edit		04/13/2023	04/13/2023	04/13/2023			11.00	
21121 - GRAINGER	9669564636	Miscellaneous Parts and Supplies, as needed in 2023, APC	Edit		04/14/2023	04/14/2023	04/14/2023			195.37	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 2	<u>\$206.37</u>
Account 758.03 - Capital Outlay Building and Other Structures											
53004 - SHELTER ONE, INC	23025	Air Monitoring Shelter for Fire Station #8, APC	Edit		04/14/2023	04/14/2023	* 04/14/2023			4,875.00	
									Account 758.03 - Capital Outlay Building and Other Structures Totals	Invoice Transactions 1	<u>\$4,875.00</u>
Account 758.43 - Capital Outlay Equipment (\$1000 - \$4999)											
52541 - ALICAT SCIENTIFIC, INC.	542805	Portable Flow Calibrator for Particulate Samplers, APC	Edit		04/14/2023	04/14/2023	04/14/2023			3,250.00	
									Account 758.43 - Capital Outlay Equipment (\$1000 - \$4999) Totals	Invoice Transactions 1	<u>\$3,250.00</u>
Account 772.20 - Travel Registration/Tuition											
11047 - TRAINING SERVICES INTERNATIONAL	APC Training 23	INV #: 192434, 192433, 192426, 192420	Edit		04/14/2023	04/14/2023	04/14/2023			1,145.00	
									Account 772.20 - Travel Registration/Tuition Totals	Invoice Transactions 1	<u>\$1,145.00</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 19	<u>\$13,807.46</u>
									Fund 2331 - Air Pollution (134) Totals	Invoice Transactions 19	<u>\$13,807.46</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/18/23 - 04/17/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2351 - Food Protection Program										
Department 301001 - Health - Administration										
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements										
1941 - TREASURER STATE OF OHIO	Feb23 RFE Reimb.	Retail Food Establishment Reimbursement, 2023	Paid by Check # 707441		03/21/2023	03/21/2023	03/27/2023		03/27/2023	2,520.00
1941 - TREASURER STATE OF OHIO	Feb23 RSO Reimb.	Food Service Operation Reimbursement, 2023	Paid by Check # 707442		03/21/2023	03/21/2023	03/27/2023		03/27/2023	5,966.00
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals								Invoice Transactions	2	<u>\$8,486.00</u>
Department 301001 - Health - Administration Totals								Invoice Transactions	2	<u>\$8,486.00</u>
Fund 2351 - Food Protection Program Totals								Invoice Transactions	2	<u>\$8,486.00</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/18/23 - 04/17/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2354 - Solid Waste Program										
Department 307001 - Environmental Health Administration										
Account 734.58 - Supplies Miscellaneous Supplies										
52047 - AMAZON CAPITAL SERVICES INC	Mar23 EH Supply	Miscellaneous Supplies for Recycle Center, as needed in 2023	Paid by Check # 707944		03/31/2023	03/31/2023	04/06/2023		04/06/2023	29.98
							Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions	1	<u>\$29.98</u>
							Department 307001 - Environmental Health Administration Totals	Invoice Transactions	1	<u>\$29.98</u>
							Fund 2354 - Solid Waste Program Totals	Invoice Transactions	1	<u>\$29.98</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/18/23 - 04/17/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 7601 - Health Fund											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51807 - CHARTER COMMUNICATIONS HOLDINGS, LLC	0748979040423	Monthly Internet Service for THRIVE for 2023	Paid by Check # 708134		04/04/2023	04/21/2023	04/12/2023		04/12/2023	227.97	
51874 - VERIZON WIRELESS	Feb/Mar23 Phone	February and March 2023 Phone/Tablet Service	Edit		04/13/2023	04/13/2023	04/13/2023			140.40	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 2	<u>\$368.37</u>
Account 705.06 - Professional Services Other Professional Services											
53884 - PROPIO LS, LLC	0302540323	Interpretation Services, as needed in 2023	Edit		04/14/2023	04/14/2023	04/14/2023			101.15	
10277 - PROTECH SECURITY INC.	377185	Monthly Monitoring Service for Panic Buttons in VS/N/WIC, 2023	Edit		04/14/2023	04/14/2023	04/14/2023			65.85	
53892 - SCHNEEBERGER FUNERAL HOME	23 Indigent Crem	C. Barclay, L. Yenny, M. Christiansen	Edit		04/14/2023	04/14/2023	04/14/2023			1,485.00	
40242 - U-SHREDD-IT	31103	Shredding of Documents, as needed in 2023	Edit		04/14/2023	04/14/2023	04/14/2023			488.80	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 4	<u>\$2,140.80</u>
Account 705.14 - Professional Services Maintenance Contracts											
51146 - WELLS FARGO FINANCIAL LEASING INC	5024271435	Base Service Costs for Copeco Copiers - Maint 2023	Paid by Check # 707585		03/10/2023	04/05/2023	03/29/2023		03/29/2023	1,138.38	
27986 - R & G JANITORIAL, INC.	3577	Cleaning of Health Department Offices, 2023	Edit		04/11/2023	04/11/2023	04/11/2023			2,200.00	
53889 - VISUAL EDGE IT, INC	24AR765351	Overage Costs for Copeco Copiers for 2023	Edit		04/11/2023	04/11/2023	04/11/2023			945.94	
304 - BUGS-BEE-GONE EXTERMINATING	Mar23 Exterm.	Exterminating Services for Health Department, 2023	Edit		04/14/2023	04/14/2023	04/14/2023			100.00	
									Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions 4	<u>\$4,384.32</u>
Account 706.11 - Contract Service Insurance											
1537 - PUBLIC ENTITIES POOL OF OHIO	2023 Insurance	Liability Insurance for 2023	Edit		04/14/2023	04/14/2023	04/14/2023			9,635.61	
									Account 706.11 - Contract Service Insurance Totals	Invoice Transactions 1	<u>\$9,635.61</u>
Account 706.18 - Contract Service Car Wash											
1597 - RED CARPET CAR WASH	Mar23 CarWashes	Car Washes, as needed in 2023	Edit		04/14/2023	04/14/2023	04/14/2023			8.50	
									Account 706.18 - Contract Service Car Wash Totals	Invoice Transactions 1	<u>\$8.50</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/18/23 - 04/17/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 7601 - Health Fund											
Department 301001 - Health - Administration											
Account 713.14 - Utilities Cell Phones											
41363 - T-MOBILE USA	Feb23 Phone	ACCOUNT #971893812	Paid by Check		03/01/2023	03/23/2023	04/05/2023		04/05/2023	72.27	
			# 707898								
41363 - T-MOBILE USA	Mar23 THRIVE	Acct #971893812	Paid by Check		03/29/2023	04/21/2023	04/17/2023		04/17/2023	72.27	
			# 708403								
51874 - VERIZON WIRELESS	Feb/Mar23 Phone	February and March 2023 Phone/Tablet Service	Edit		04/13/2023	04/13/2023	04/13/2023			98.96	
									Account 713.14 - Utilities Cell Phones Totals	Invoice Transactions 3	<u>\$243.50</u>
Account 734.10 - Supplies Postage											
2137 - CITY TREASURER ONLY	FOR:DEPOSIT 02-23 HL	Postage for Health Department, as needed in 2023	Paid by Check		03/30/2023	03/31/2023	04/05/2023		04/05/2023	664.60	
			# 707884								
2137 - CITY TREASURER ONLY	FOR:DEPOSIT 03-23 HL	Postage for Health Department, as needed in 2023	Edit		04/12/2023	04/12/2023	04/12/2023			574.92	
									Account 734.10 - Supplies Postage Totals	Invoice Transactions 2	<u>\$1,239.52</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
52047 - AMAZON CAPITAL SERVICES INC	Mar23 VS Supply	Supplies, As needed in 2023 for CCPH	Paid by Check		03/31/2023	03/31/2023	04/06/2023		04/06/2023	59.40	
			# 707945								
52047 - AMAZON CAPITAL SERVICES INC	Mar23 Admin	Supplies, As needed in 2023 for CCPH	Edit		04/13/2023	04/13/2023	04/13/2023			37.27	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 2	<u>\$96.67</u>
Account 734.18 - Supplies Furniture/Fixtures (\$0-\$999.99)											
7335 - HUNTINGTON NATIONAL BANK	Sink for Nursing	New sink for Health Department - from Home Depot	Edit		04/12/2023	04/12/2023	04/12/2023			89.00	
									Account 734.18 - Supplies Furniture/Fixtures (\$0-\$999.99) Totals	Invoice Transactions 1	<u>\$89.00</u>
Account 734.58 - Supplies Miscellaneous Supplies											
52047 - AMAZON CAPITAL SERVICES INC	Mar23 Admin	Supplies, As needed in 2023 for CCPH	Edit		04/13/2023	04/13/2023	04/13/2023			45.09	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$45.09</u>
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements											
1364 - OHIO DIVISION OF REAL ESTATE	Mar23 Burial Per	Burial Permits - Reimbursement for 2023	Paid by Check		04/11/2023	04/11/2023	04/17/2023		04/17/2023	420.00	
			# 708391								
1941 - TREASURER STATE OF OHIO	23201412	Quarterly VS Tech Fees for Birth and Death Records for 2023	Edit		04/11/2023	04/11/2023	04/11/2023			62,444.64	
									Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals	Invoice Transactions 2	<u>\$62,864.64</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/18/23 - 04/17/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 7601 - Health Fund											
Department 301001 - Health - Administration											
Account 772.40 - Travel Meals, Lodging, Plane, etc.											
7335 - HUNTINGTON NATIONAL BANK	Hotel 3/27/23	Hotel Stay for Dria, Berardinelli, Stefaniak, Jepsen	Edit		04/13/2023	04/13/2023	04/13/2023			245.14	
									Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals	Invoice Transactions 1	<u>\$245.14</u>
Account 773.43 - Lease and Rental Payments Other Rentals											
53808 - TELMA INVESTMENTS, LLC	79	Rent Fee for THRIVE Office Space, 2023	Paid by Check # 707995		03/22/2023	03/31/2023	04/06/2023		04/06/2023	1,526.03	
									Account 773.43 - Lease and Rental Payments Other Rentals Totals	Invoice Transactions 1	<u>\$1,526.03</u>
Account 776.13 - Membership dues & Fees Membership Dues and Fees											
1246 - NACCHO	322147	Member Dues for 2023/2024 (07/01/2023 - 06/30/2024)	Edit		02/15/2023	06/30/2023	04/14/2023			560.00	
									Account 776.13 - Membership dues & Fees Membership Dues and Fees Totals	Invoice Transactions 1	<u>\$560.00</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 26	<u>\$83,447.19</u>
Department 303001 - Nurses											
Account 705.06 - Professional Services Other Professional Services											
53484 - CARRIAGE HILL CLEANERS	Z181866	Cleaning Services for Nursing Lab Coats, 2023	Edit		04/14/2023	04/14/2023	04/14/2023			14.95	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	<u>\$14.95</u>
Account 705.10 - Professional Services Medical/Dental Services											
51158 - JON ELIAS M.D.	Mar-23	Medical Director Services for 2023	Edit		04/11/2023	04/11/2023	04/11/2023			1,100.00	
									Account 705.10 - Professional Services Medical/Dental Services Totals	Invoice Transactions 1	<u>\$1,100.00</u>
Account 705.14 - Professional Services Maintenance Contracts											
53889 - VISUAL EDGE IT, INC	24AR774100	Nursing Fax Machines Service Maint. agreement (4/12/23-4/13/24)	Edit		04/13/2023	05/28/2023	04/14/2023			456.26	
									Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions 1	<u>\$456.26</u>
Account 713.13 - Utilities Telephone											
177 - AT&T	2/17-3/16 Fax Ln	Invoice #330454766403	Paid by Check # 707396		03/16/2023	04/04/2023	03/27/2023		03/27/2023	48.99	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>\$48.99</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/18/23 - 04/17/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 7601 - Health Fund										
Department 303001 - Nurses										
Account 713.14 - Utilities Cell Phones										
51874 - VERIZON WIRELESS	Feb/Mar23 Phone	February and March 2023 Phone/Tablet Service	Edit		04/13/2023	04/13/2023	04/13/2023			197.92
								Account 713.14 - Utilities Cell Phones Totals	Invoice Transactions 1	<u>\$197.92</u>
								Department 303001 - Nurses Totals	Invoice Transactions 5	<u>\$1,818.12</u>
Department 304001 - Lab										
Account 705.06 - Professional Services Other Professional Services										
51563 - STERICYCLE	10012368251	Infectious Waste Disposal, as needed in the Lab in 2023	Edit		03/31/2023	04/30/2023	04/11/2023			244.39
34284 - REAM & HAAGER LABORATORY	4405977	Water Testing Services, as needed in 2023	Edit		04/14/2023	04/14/2023	04/14/2023			75.00
								Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 2	<u>\$319.39</u>
Account 734.13 - Supplies Freight										
24836 - MCKESSON MEDICAL - SURGICAL	20475687	Lab Clinic Supplies, as needed in 2023	Paid by Check # 707979		03/29/2023	04/28/2023	04/06/2023		04/06/2023	7.00
24836 - MCKESSON MEDICAL - SURGICAL	Arp23 Lab Supply	Lab Clinic Supplies, as needed in 2023	Edit		04/12/2023	04/12/2023	04/12/2023			14.00
53175 - AEROBIOLOGY RESEARCH LABORATORIES	2065	Retracting Sampling Head with 4 Springs, lab	Edit		03/21/2023	04/20/2023	04/14/2023			53.92
								Account 734.13 - Supplies Freight Totals	Invoice Transactions 3	<u>\$74.92</u>
Account 734.17 - Supplies Equipment (\$0.00 - \$999.99)										
53175 - AEROBIOLOGY RESEARCH LABORATORIES	2065	Retracting Sampling Head with 4 Springs, lab	Edit		03/21/2023	04/20/2023	04/14/2023			105.42
								Account 734.17 - Supplies Equipment (\$0.00 - \$999.99) Totals	Invoice Transactions 1	<u>\$105.42</u>
Account 734.58 - Supplies Miscellaneous Supplies										
24836 - MCKESSON MEDICAL - SURGICAL	20475687	Lab Clinic Supplies, as needed in 2023	Paid by Check # 707979		03/29/2023	04/28/2023	04/06/2023		04/06/2023	152.82
24836 - MCKESSON MEDICAL - SURGICAL	Arp23 Lab Supply	Lab Clinic Supplies, as needed in 2023	Edit		04/12/2023	04/12/2023	04/12/2023			394.94
53942 - CALL2RECYCLE INC	PS-INV0610968	Small Battery Recycling Box, LAB	Edit		04/05/2023	05/05/2023	04/14/2023			55.00
								Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 3	<u>\$602.76</u>
								Department 304001 - Lab Totals	Invoice Transactions 9	<u>\$1,102.49</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 03/18/23 - 04/17/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 7601 - Health Fund											
Department 307001 - Environmental Health Administration											
Account 713.14 - Utilities Cell Phones											
51874 - VERIZON WIRELESS	Feb/Mar23 Phone	February and March 2023 Phone/Tablet Service	Edit		04/13/2023	04/13/2023	04/13/2023			197.92	
									Account 713.14 - Utilities Cell Phones Totals	Invoice Transactions 1	<u>\$197.92</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
52047 - AMAZON CAPITAL SERVICES INC	Apr23 EH Sup.	Office Supplies, as needed in EH for 2023	Edit		04/13/2023	04/13/2023	04/13/2023			71.54	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$71.54</u>
Account 734.58 - Supplies Miscellaneous Supplies											
52047 - AMAZON CAPITAL SERVICES INC	Mar23 EH Sup.	Miscellaneous Supplies, as needed in 2023 for EH	Paid by Check # 707394		03/21/2023	03/21/2023	03/27/2023		03/27/2023	19.95	
52603 - CLARKE MOSQUITO CONTROL PRODUCTS, INC.	5103575	Mosquito Supplies, as needed in 2023 for EH	Edit		04/14/2023	04/14/2023	04/14/2023			28,880.00	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 2	<u>\$28,899.95</u>
Account 772.40 - Travel Meals, Lodging, Plane, etc.											
53975 - RACHEL STEFANIAK	Travel 3/27/23	2023 Midwest Workshop & Principals, 3/27-3/28: Meals/Incidentals	Edit		04/12/2023	04/12/2023	04/12/2023			55.53	
									Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals	Invoice Transactions 1	<u>\$55.53</u>
									Department 307001 - Environmental Health Administration Totals	Invoice Transactions 5	<u>\$29,224.94</u>
									Fund 7601 - Health Fund Totals	Invoice Transactions 45	<u>\$115,592.74</u>
									Grand Totals	Invoice Transactions 117	<u>\$261,311.21</u>

* = Prior Fiscal Year Activity



Public Health
Prevent. Promote. Protect.

Canton City Public Health

Board of Health Meeting
Monday, April 24, 2023 @ 12:00pm – Goldsmith Room
Resolutions for Approval

- a. Resolution Authorizing the Abatement of Public Nuisances (January 1, 2023 - March 31, 2023)

Resolution: _____

A resolution by the Board of Health of Canton City Public Health, State of Ohio authorizing the certification to the Auditor of Stark County of costs and expenses for the purification and abatement of public nuisances from January 1, 2023 to March 31, 2023 for a total of \$5,227.91.

BE IT RESOLVED BY the Board of Health of Canton City Public Health that the President and Secretary of the Board on behalf of the Board of Health, be and are hereby authorized and directed to certify the attached list marked as **Exhibit A** of costs and expenses for the purification and abatement of nuisances to the Stark County Auditor to be entered upon the tax duplicate for the subject properties to be a lien upon such land from the date of entry and to be collected as other taxes and assessments pursuant to sections 3707.01 and 3707.02 of the Ohio Revised Code.

ADOPTED by the Board of Health of the Canton City Health District this _____ day of _____, 2023.

President
Canton City Board of Health

Date

Secretary
Canton City Board of Health

Date

Exhibit A – Page 1

List of Properties for Certification to the Stark County Auditor for expenses related to the purification of the properties pursuant to section 3707.01 and 3707.02 of the Ohio Revised Code for **January 1, 2023 to March 31, 2023**.

Location/Parcel/Owner	Complaint No./Board Date/Completed Date	Cost
1202 -15 th St NE 220432 Robert Taylor	SCF13766655 12/19/2022 01/18/2023	\$624.65
1655 St. Elmo Ave NE 202175 Steve Filliez	SCF13417331 08/23/2021 02/01/2023	\$655.74
1802 Henry Ave SW 246704 Kevin Jr. and Bonita Feddersen	SCF13658954 12/19/2022 02/01/2023	\$660.60
3001 Tuscarawas St W 238616 301 Tuscarawas LLC	SCF13890291 01/23/2023 02/06/2023	\$653.43
1311 – 3 rd St NE 205909 Stephen Filliez	SCF13927521 04/26/2021 02/06/2023	\$653.43
1722 – 4 th St NE 214052 Tyler Lord and Jessica Shaw	SCF13536831 11/21/2022 02/15/2023	\$495.36
1231 Minerva Ct NW 202549 John and Melissa Tolley	SCF14066423 02/27/2023 03/13/2023	\$494.90
209 Roslyn Ave NW 227965 Mark Roach	SCF13994829 02/27/2023 03/13/2023	\$494.90
1041 Dartmouth Ave SW 230080 SFR3-080 LLC	SCF14056505 02/27/2023 03/13/2023	\$494.90

Total \$5,227.91



Public Health
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Canton City Public Health

Board of Health Meeting
Monday, April 24, 2023 @ 12:00pm – Board Room
Division Reports

- a. Nursing /WIC – Written report
- b. Laboratory – Written report
- c. OPHII – Written report
- d. Environmental Health – Written Report
- e. Air Pollution Control – Written Report
- f. Vital Statistics – Written report
- g. Health Commissioner – Written Report
- h. Performance Management – Written Report
- i. Health and Racial Equity Initiatives – Written Report

Canton City Public Health

April 2023 Report (Meeting 4 /24/23)

NURSING DIVISION

Jon Elias, M.D.
Medical Director

Diane Thompson, R.N., M.S.N., DON
Nursing Division

CLINIC SERVICES

	# of Clinics	# Attending	YTD
Immunization Clinic	5	16	60
Tuberculosis (TB) Mantoux	8	22	24
Travel	4	5	24
S.T.I.	9	75	199
C.T.R. Clinic	5	1	1
C.T.R. – # Qualified & Tested		1	1
C.T.R. – Appointments		1	3
Field/Outreach Testing		3	5
SWAP	5	518	1,373
SWAP Testing		0	0
SWAP Vaccination Clinic	5	0	1
COVID-19 Vaccinations		19	55

DENTAL SEALANT PROGRAM

	Students Screened	YTD Screened	Students Sealed	YTD Sealed
Dental Sealants	323	1,188	187	684

HIV TESTING

	Month	YTD	HIV+ Month	HIV+ YTD	Discordant	Discordant YTD
Tests Performed	21	50	0	0	0	0
Results Given	21	50	0	0	0	0

HIV INFECTION

	HIV (900) Month	AIDS (950) Month	HIV (900) YTD	AIDS (950) YTD
Canton City	0	0	1	0
Stark County*	2	0	2	0

* excludes Canton City Residents

HIV Infection includes all persons infected with HIV and/or symptomatic of HIV related disease. AIDS reports include only those who meet the CDC AIDS definition.

SPECIAL PROGRAMS

	SESSIONS/VISITS/ CONTACTS		# ATTENDING	
	Month	YTD	Month	YTD
Nursing School Students/Physician Affiliations			0	3
STD/HIV Programs (Quest) – Goal 8 programs per year				
Communicable Disease Programs	0	0	0	0
Health Promotions / Fairs (Goodwill Parenting talks)	2	3	225	235
DIS Interviews and/or Visits	15	43		
Linkage to Care visits	0	0		
PAPI (Prevention Assistance Program Interventions) referrals	10	19		
PAPI (Prevention Assistance Program Interventions) enrollment	1	4		
Children with Medical Handicaps (CMH) and PHN Consultative Service Home Visits/Contacts [Goal – 90% of caseload will be contacted annually July1st- June 30 th]	5	5		

**WIC Division
Monthly Caseload Report**

Assigned Caseload for Canton WIC FY23: 1,780

Assigned Stark Project Caseload FY23: 4,768

WIC Fiscal Year 2023 <i>October 2022 – September 2023</i>		
	Canton City	Total for Stark Project
October 2022	1,808	4,962
November 2022	1,861	5,092
December 2022	1,835	5,087
January 2023	1,919	5,193
February 2023	1,904	5,181
March 2023	1,974	5,303

Canton City Health Department

March 2023 (Meeting 4/24/2023)

LABORATORY

Water

Sample Type	Number of Tests	Positive Tests	YTD Samples Tested	YTD Samples Positive	Prior 3 Yrs, YTD Avg	Prior 3 Yrs, YTD Positive Avg
Private	103	20	286	39	327	61
Public	29	0	85	0	82	1
Commercial	20	0	59	0	69	0
HPC	20	0	56	0	53	1
Other	1	1	1	1	16	1
Product Packaging	0	0	48	0	49	0
Beach Water	0	0	0	0	0	0

"Other" was a livestock drinking water source.

Clinic

Test Name	Number of Tests	Positive Tests	YTD Samples Tested	YTD Samples Positive	Prior 3 Yrs, YTD Avg	Prior 3 Yrs, YTD Positive Avg
Gonorrhea-smear	14	3	30	4	28	3
N.G.U.	14	6	30	18	28	15
Gonorrhea-Gene amp.	96	9	245	16	123	6
Chlamydia-Gene amp.	96	8	245	18	123	8
Syphilis Serology Qualitative	57	6	153	26	89	15
Syphilis Serology Quantitative	6	6	26	26	15	14
Candida	23	1	55	2	39	3
Gardnerella	23	13	55	28	39	22
Trichomonas	23	1	55	5	39	4
Pregnancy-urine	3	0	9	1	2	0
HIV screen	21	0	50	0	28	2
HIV Confirmatory	0	0	0	0	1	1
Blood Lead	0	0	3	0	0	0
HCV Antibody screening	0	0	0	0	2	1

Proficiency testing for Syphilis and Wet Prep was completed this month.

Miscellaneous

MISCELLANEOUS:	Number of Tests	Positive Tests	YTD Samples Tested	YTD Samples Positive	Prior 3 Yrs, YTD Avg	Prior 3 Yrs, YTD Positive Avg
Pollen counts	15	15	15	15	5	5
Other Exams	5	4	6	5	0	0

"Other" exams were all for insect identification. All positive samples were identified as bed bugs.

Pollen reporting officially started on 3/13 this year. This is approximately 2 weeks earlier than usual.

March 1, 2023 – March 31, 2023

Amanda Archer, MPH
Director / Epidemiologist II

OPHII Director Report:

A few updates on ongoing work through March include:

1. OPHII staff worked with Canton Data Print to create and distribute mailers to 5 identified census tracts to promote COVID-19 vaccination. These mailers were sent on 3/23/2023. The epi team will continue to monitor vaccination rates among these 5 census tracts.
2. Our respiratory dashboard continues to be updated (<https://cantonhealth.org/?pg=613>).
 - a. Influenza cases (inpatient and outpatient) have declined significantly
3. COVID-19 was moved from a Class A to a Class B reportable disease by ODH on 3/6/2023.
4. Onboarded the contract epidemiologist from OPHA – currently in the data cleaning phase of the project.
5. CDC Workforce Development Grant (through ODH: WF23) NOA released. Application due April 17, 2023.
6. CDC Overdose to Action Local Grant – application being developed with Stark County Health Department and other local partners. Application due May 8, 2023. <https://www.cdc.gov/drugoverdose/od2a/index.html>
7. Technical Assistance: Infection Prevention and Control Assessment Training (IPC-AT) - Supporting Local Health Departments in Conducting TeleICARs at Long-term Care Facilities with APIC Consulting Services
 - a. Held our first tele-ICAR with a local longterm care facility to discuss infection control practices and to support enhancement in knowledge and practice – 3/29/2023
8. Integrated Harm Reduction Grant (IH23) – \$30,000 funded 4/1/2023 through 9/29/2023 to continue overdose prevention activities. IH24 continuation grant will include additional harm reduction activities to support SWAP operations.
9. STI workgroup is still in data collection and analysis phase. Very time consuming for both nursing and epi staff. Plan is to collect data and analyze data for review of epi profile in ~~April 2023~~ May 2023. Next steps will be determined after review and discussion. (Due to competing priorities, we had to cancel the April meeting).
10. Community-wide Annual Health Summit being planned for June 2023 (informed by Community Health Needs Assessment (CHNA) and Community Health Improvement Plan (CHIP)). Plan → https://cms7files1.revize.com/starkcountyoh/Stark%20CHA%20Report%202022-%20Revised%201_2023.pdf
11. Continue our website redesign. We anticipate this project will take ~9-12 months for completion. Canton IT is managing the platform.
12. Continue work with Stark County Health Department, Canton City Engineer's Office and Canton City Schools to discuss creating a 'Safe Routes to School' or 'School Travel

Plan” through the Creating Healthy Communities grant. Application submission planned for mid-April to request funds to support writing the plan.
 13. Strategic Planning Committee has convened for 2024-2026 SP.

Communications/Preparedness/PIO – Patty McConnell, REHS

Social Media Outreach:

- Focused Awareness Topics:
 - COVID Clinics and Respiratory Dashboard
 - National Nutrition Month, Ohio Severe Weather Awareness Week, Statewide Tornado Drill

- Social Media metrics

 2023	Jan 23	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
# of Posts	78	79	100									
# of People Reached	53,378	130,114	41,777									
% Change From Previous Month	-82.6%	+155.1%	-68.4%									
Page Visits	1759	4553	1,858									
% Change From Previous Month	-44.2%	+173%	-60.1%									
New Page Likes	26	145	34									
% Change From Previous Month	-71.7%	480%	-76.7%									
Total Page Followers	10703	10741	10853									

Results

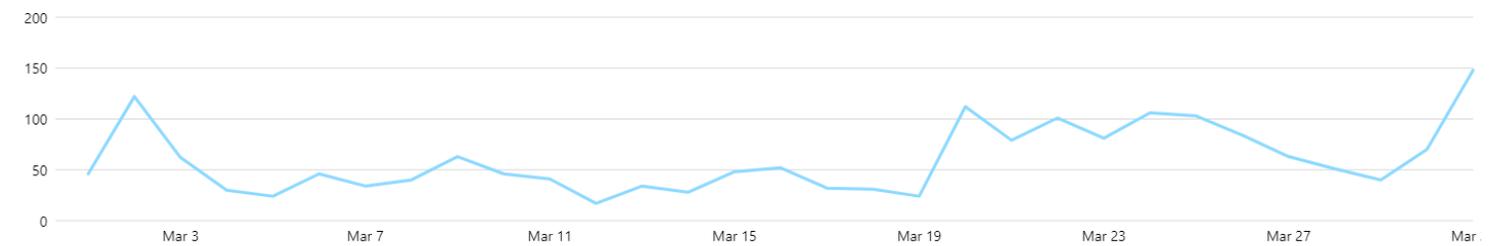
Facebook Page reach ⓘ

41,777 ↓ 68.4%



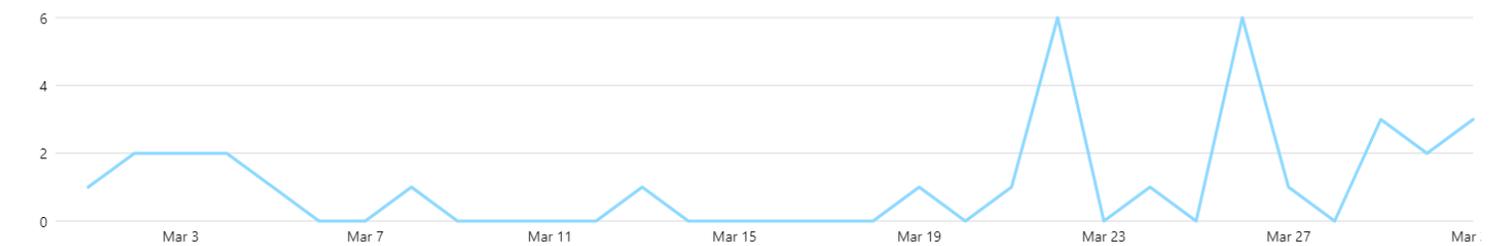
Facebook Page visits ⓘ

1,858 ↓ 60.1%



Facebook Page new likes ⓘ

34 ↓ 76.7%



- Twitter data for January: Total Followers = 282

 2023	Jan '23	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	# of Tweets	57	65	86								
# of Impressions	4416	9881	3794									
# Profile Visits	2034	5401	6124									
# of Mentions	8	24	5									
# of New Followers	4	7	0									

Narrative/Activities:

- FY23 PHEP grant deliverables
- Issued 1 HAN
- Weekly COVID Huddle meetings.

- Website re-design on-going.
- Safety Committee

April Goals: website work on-going; Annual report;

Epidemiology – Kaelyn Boyd, MPH

Communicable Disease Epigram- [Click Here](#)

Respiratory Dashboard- [Click Here](#)

Outbreaks/Concerns:

- COVID-19:
 - Assisted Living: x1
 - Daycare: x1

Narrative/Activities:

- Completed HIV epi profile report for RAG
- Regularly scheduled weekly/monthly meetings
- Weekly Respiratory Dashboard updates
- February 2023 Epigram
- STI workgroup data entry and analysis
- 1st TeleICAR through NACCHO IPC-AT Project
- Continued to monitor and assess communicable disease events in Canton City
- Continued providing infection control guidance to facilities in our area experiencing COVID cases/outbreaks

April: Continue updating Respiratory Dashboard each Thursday, 2-3 more TeleICARs through NACCHO IPC-AT Project, CCPH STI workgroup, continue COVID outreach/communication activities, monitor and close current COVID/other communicable disease outbreaks.

Community Engagement/Health Education – Vacant

Narrative/Activities:

Community Engagement job description presented to Board of Health for approval at April 2023 meeting. Position will replace current health educator position to meet a more urgent demand and enhance community engagement and relations.

Met with Canton Data Print to discuss educational campaign surrounding importance of primary series vaccination and bivalent boosters.

First mailer approved and mailed 12/12/2023 to 5 targeted census tracts. Tracking data of 1st doses and boosters. Second mailer mailed 3/23/2023.

Attended Events:

- 3/18 Black Family Wellness Expo

Pending Events:

- 4/6 KSU Public Health Career Fair
- 4/22 Breaking Barriers to Employment Event
- 4/27 Goodwill Campus Spring Community Resource Fair
- 4/29 Foster Care Expo
- 4/29 Stark County Baby Shower Event

April Goals: Community engagement job description submitted to Board for Approval (April Meeting). Post job description (2 weeks), allow for Civil Service interviews (1-2 weeks), begin interviewing and prepare for name to be presented to BOH for May or June meeting.

Workforce Development – Madisyn Smith

Product: Workforce Development Plan, Onboarding Revision, Exploring Student Experiential Learning & Academic Partnerships

Narrative/Activities:

- Conducted first quarterly overview of workforce development work/updates and WFD Plan for CCPH staff; 6 staff attended
- Continued participating in CDC live sessions regarding best practices in adult learning and instructional design; actively designing a quick-learn training regarding conflict transformation in public health customer service
- CCPH staff invited to attend TomTod's student Pitch Days regarding their public health projects in North Canton along with SCHD; 7 staff signed up to attend in late April
- All-Staff Meeting Committee solidified a date and location for the 2023 All-Staff Meeting; food options and trainings/activity selections well in the works
- Started scheduling times for career spotlight video filming
- Continued search for branded promotional materials I can use at career events
- Acquired use of City of Canton Handshake account so we can connect with college students/alumni and register for college and university career events
- Registered to attend Kent State College of Public Health Career Fair in early April
- Rolled out CCPH Learning Center SharePoint via a Wednesday Positivity email in late March
- Planned topic for May Workforce Development BLT sessions
- Completing necessary sections of next WFD Plan
- Finishing up onboarding revision; meeting set for mid-April
- Solidified date options in June for CCPH to host Canton AHEC for a SWAP and Narcan experiential learning opportunity
- Invited to attend an Urban League sponsored SMHA community career event in late May
- Started planning a community career event with a focus on public health alongside HEC and the Greater Stark Urban League
- WFD Team currently doing research on employee appreciation and recognition strategies we could try to implement at CCPH

April Goals:

Continue participating in CDC fellowship, continue filming divisional videos, order promotional materials, create recommendation for CCPH to adopt a content creation software and/or SCORM-compliant learning management system (LMS), continue to register for relevant career events on Handshake, solidify food and dessert options for 2023 Staff Meeting, continue drafting WFD goals to be added to the 2024-2026 CCPH WFD Plan, research certification opportunities to train staff in-house, continue to revise organizational competencies, continue thinking about CCPH culture narrative to be included on job descriptions, prepare for next quarter’s Building Longer Tables rollout

Integrated Naloxone 2023 Grant – Michelle Streetman

Partner Data: # of kits by month & grant year; # of partner types

	Q	YTD	Partners (total)	People who use drugs	Housing Services	Leave Behind (Fire/EMS)	Faith-Based	Pharmacy	Peer Support	Mail Order
Q1 2023 (Jan-Mar)	874	874	18	2	2	4	6	1	3	1
Q2 2023 (IH23) (Apr-Jun)										
Q3 2023 (IH23) (Jul-Sep)										
Q4 2023 (IH24) (Oct-Dec)										

Community Access: NaloxBox and Service Entity (SE) Locations

Location & Zip	Status	Refilled in Month
McDonald’s (Harmont) 44705	Available	No
McDonald’s (Faircrest) 44706	Available	No
McDonald’s (Cleve. Ave) 44709	Available	No
McDonald’s (Raff) 44706	Available	No
McDonald’s (Mahoning) 44705	Available	No
All Star Beverage 44705	Available	No
One Center 44707	Available	No
Refuge of Hope 44702	Available	No
YWCA 44702	Available	No
YWCA Gateway 1 44702	Available	No
YWCA Gateway 2 44707	Available	No
YWCA New Beginnings 44702	Available	No
YWCA Emergency Shelter 44702	Available	No
Hall of Fame Fuel Mart 44707	Available	No
ICAN Housing 5 th St 44703	Available	No
ICAN Housing Kasper St. 44705	Available	No
Tom Benson HOF Stadium x2 44708	Available	No

SE Community Center	44707	Pending installation	N/A
Hilton Doubletree Hotel	44702	Pending installation	N/A
Tremont Coffee	44708	Pending installation	N/A
ShIPLEY Pediatric Clinic		Available	No
Phoenix Rising (SE)	44702	Available	No
StarkMHAR (SE)	44702	Available	No
Stark Fresh (SE)	44702	Available	No
Foundations Canton (SE)	44702	Available	No
Hey Neighbor (SE)	44705	Available	No
Stark County Job and Family Services (SE)	44702	Available	No
AmbaFlex (SE)	44710	Available	No
CCPH Environmental Health (SE)	44702	Available	No
Canton For All People (SE)	44702	Available	No
Ohio Guidestone (SE)	44702	Available	No
Hall of Fame Village (SE)	44708	Available	No
ICAN Housing (SE)	44714	Available	No

Narrative/Activities:

- Received Notice of Award for ODH Integrated Harm Reduction (IH23 & IH24) grant. Proposed work to include lay person distribution, peer support integration at SWAP, community CPR/Naloxone distribution opportunities, trauma informed care training for identified CCPH personnel, peer recovery navigator centered in the African American community and the placement of additional emergency use naloxone cabinets and community share distribution boxes. Year 1 (IH23) Grant cycle set to begin 04/01/2023
- Attended Black Family Wellness Expo 03/18 to provide OEND; 8 kits distributed
- Ongoing work discussed with HEALing Communities Study to expand current CCPH efforts within the faith –based community. Peer Recovery Navigator identified and onboarded through Zion Community Development; strategy full implemented as of 3/18

April goals:

- In anticipation of new legislature being enacted 04/06 which will convert naloxone to OTC, removing the need for medical standing orders, all CCPH naloxone policies for distribution and emergency response will be reviewed and revised or rewritten, as necessary.
- Attend IH23 Kick-off call with ODH 4/17
- Create itinerary for HEOP site visit; Mentors from Western Upper Peninsula Health Department will spend two days in Canton with CCPH harm reduction team.
- Support partner Pastor Michael Pressley as he hosts first Overdose Prevention and Race Equity Coalition meeting 4/26

**Accreditation, Performance Management and Quality Improvement reports will be separate from the full OPHII report. (Rob Knight)*



Canton City Public Health
420 Market Avenue N.
Canton, Ohio 44702

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CANTONHEALTH.ORG

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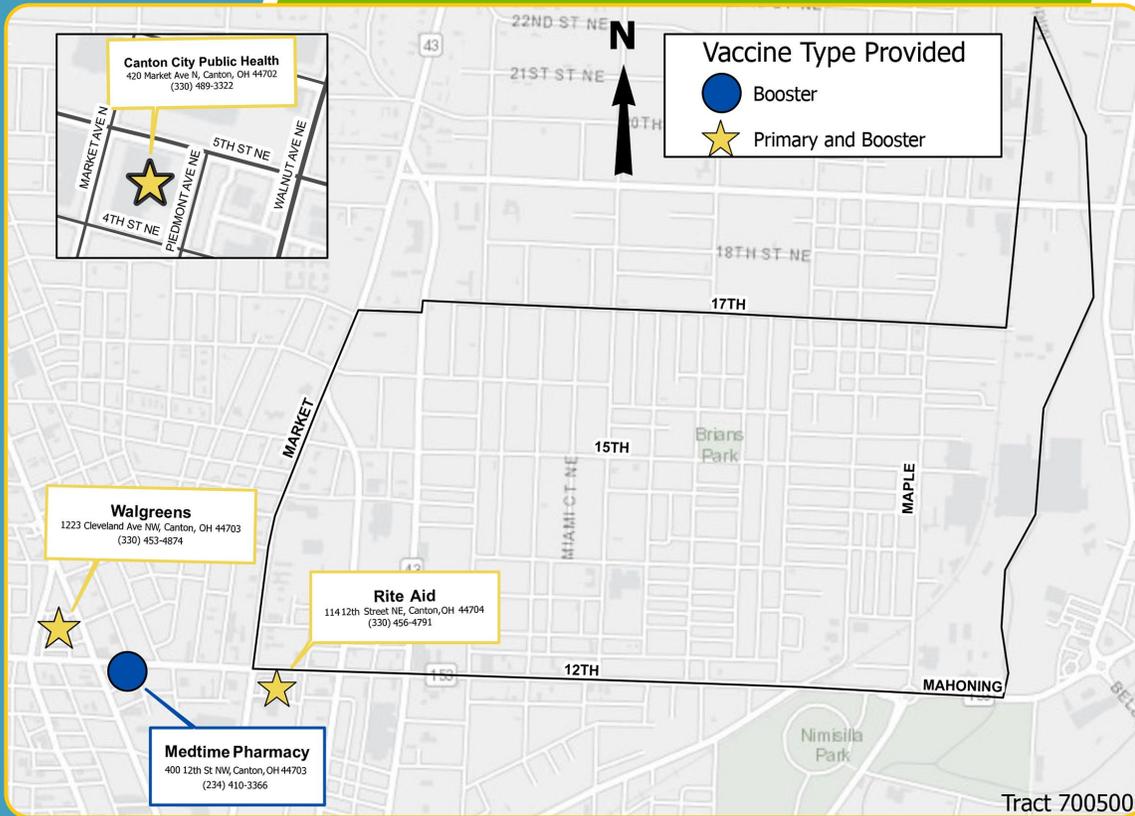
**Local Providers are
Offering the COVID-19
Vaccine Near You!**

Availability subject to change. Call to verify



@cantonhealth

PRSR STD
U.S. POSTAGE
PAID
CANTON OH
PERMIT #1005



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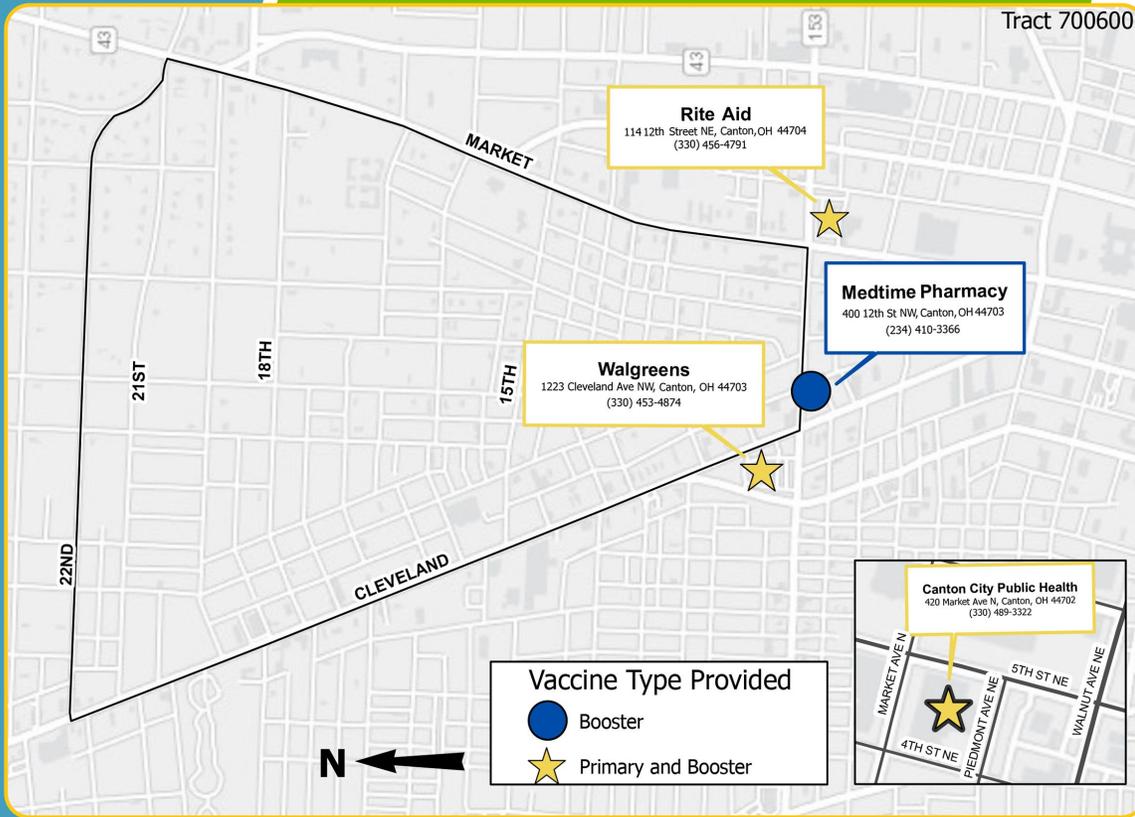
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to find a **FREE** vaccination
location right in your
own neighborhood



Vaccines are
available for
anyone 6 months
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Find a location near you at:
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or call 330.489.3322, option 1

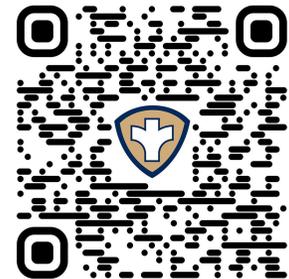


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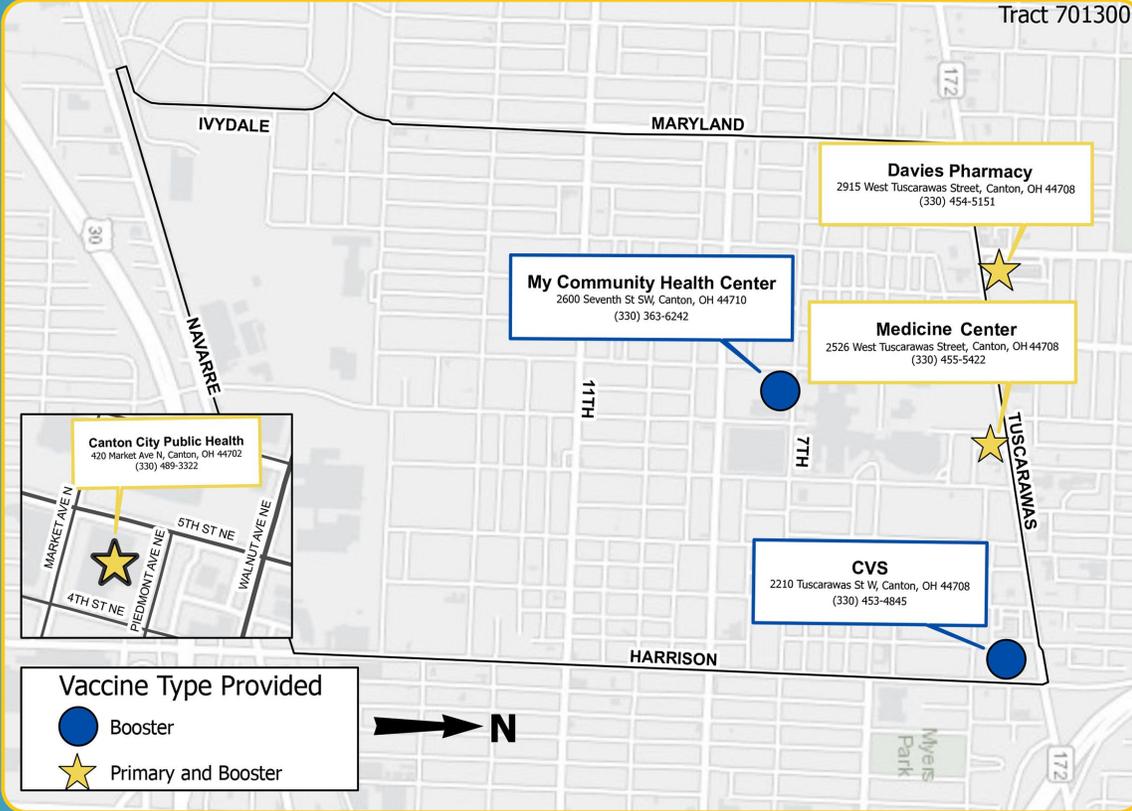
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Tract 701300



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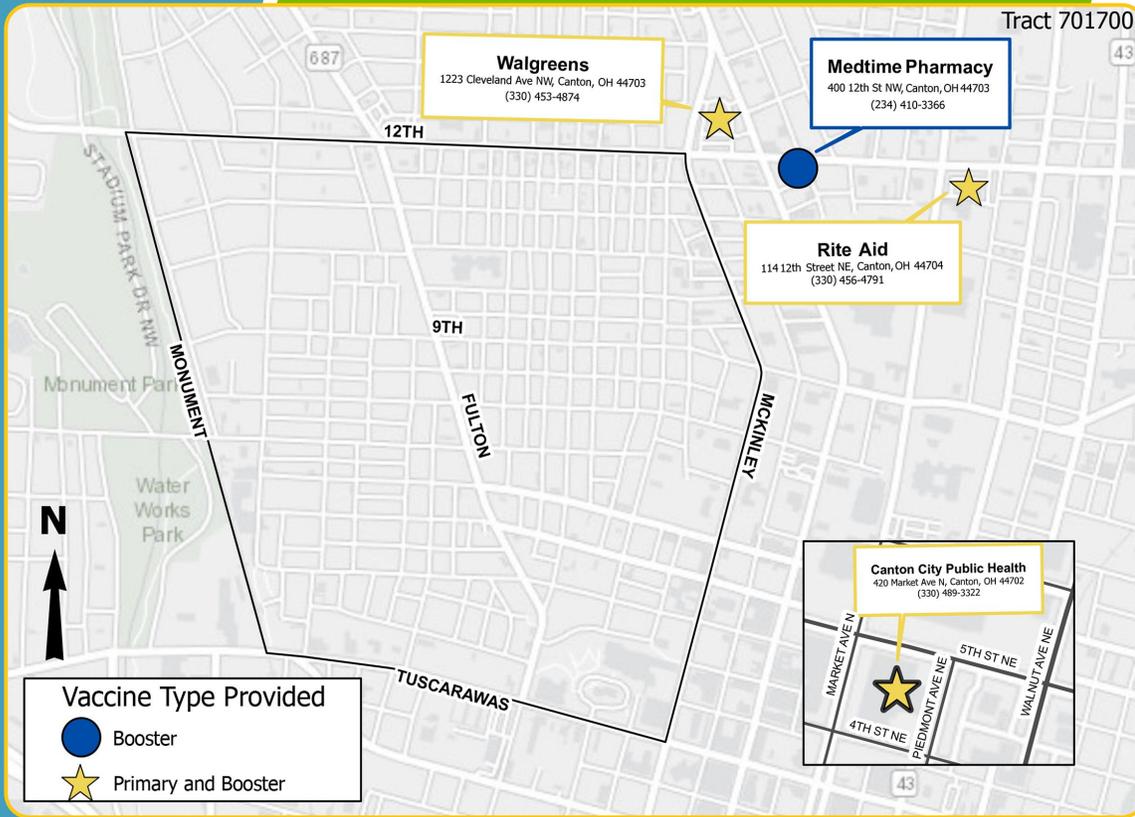
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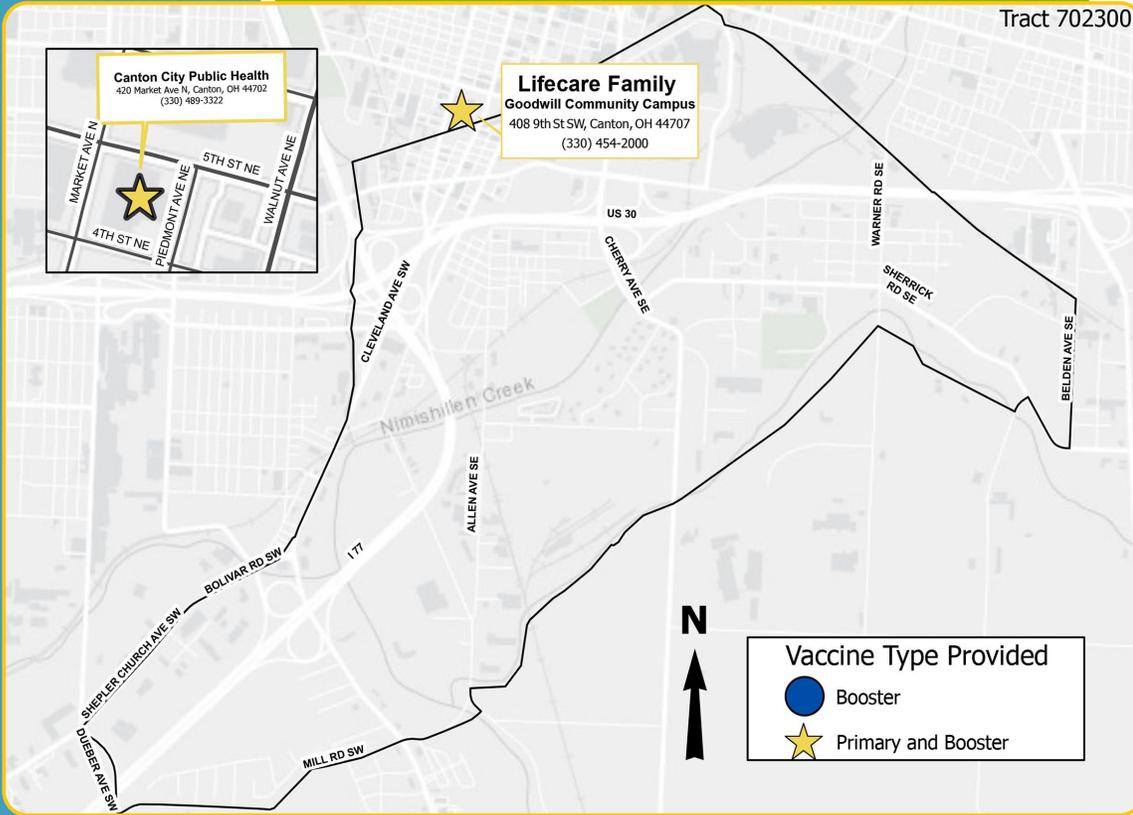
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Tract 702300



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Canton City Public Health

March Board Report

4/24/2023

Environmental Health

RECYCLE CENTER & NUISANCE

Congratulations to Recycle Center Manager Josh Fontes for reaching his two-year employment anniversary on March 29, 2023! Many thanks to the RC staff, Building Dept, and Sanitation for their week-long cleanup efforts at 1671 Harrisburg Rd NE. A fire at this house resulted in piles of debris scattered across the property, blowing through the neighborhood, and encouraged open dumping of large pieces of furniture in the back lot in between clean up days. It took nine people and seven trips to the dump to remove 4.22 tons of waste from this property. Pictures are attached.

NUISANCE

Staff members from Nuisance and the Recycle Center will be participating in annual bloodborne pathogen training. This training was organized and attended by CCPH Nursing Division.

Rachel and Hunter attended the Midwest Educational Conference sponsored by ODH in March.

FOOD SAFETY PROGRAM

All but one licensed food facility paid for their food license. This facility was known as Classic Drive Thru located at 1135 Market Ave. N. We issued a Cease and Desist letter and the business is now closed. Multiple different individuals claimed business ownership and made accusations of forged signatures on the food license renewal application from 2022. A new food license for this location will not be issued until proper ownership can be established and proven. We are working closely with the state Liquor Board to ensure the correct person's name is listed on the new license. Food and Liquor licenses must bear matching names.

Geli and Val held an educational food operator session with members of the Stark County Minority Business Association on March 1.

Ohio Dept. Of Agriculture (ODA) will conduct a survey on the food program June 20-22.

Annie has cancelled her Leadership class June 19-21 so that she can assist with food inspections at Juneteenth and participate in the ODA food survey.

POOLS

Pool license renewals were mailed out at the end of March. They must be returned and paid for no later than April 30. Annie Butusov will take a Certified Pool Operator class and certification exam on April 20-21. Hunter Jepsen will take the CPO class in May and provide backup pool inspections when Annie is not available. Although not required by the Ohio Dept. Of Health, it is highly recommended for all pool inspectors and provides additional points of credit on state surveys. The Ohio Department of Health survey on the Pool program is scheduled to occur the first week of June. A specific date has not been set.

Canton City Public Health

March Board Report

4/24/2023

Environmental Health

MOSQUITO CONTROL

The Vector Control job description has been posted for over a year. Only four applications were received in more than a year of advertising the position, and none of the four applicants are interested in the job. Annie met with 22 Mount Union students on March 29-30 to promote these and other Environmental Health positions. She also provided tours of the Canton Recycle Center with Steve Tharp of the Joint Solid Waste District (SWD). The SWD has been advertising the job on their website for over a year, as well.

Human Resources pulled down the job posting and reposted immediately, so that anyone signed up for automatic job posting alerts would receive a new message about the Vector Control job openings. Gus attended a career day at KSU with Madi Smith on 4/6/2023. Gus, Madi, and Annie have also been reaching out to other local colleges. Annie signed up to participate in the Subsidized Summer Youth Employment Program via the City of Canton website. The program provides Canton high school students summer job opportunities.

The Environmental Health Division is still looking for two Vector Control Technicians. These are part-time, seasonal positions that will run for approximately 16 weeks. Hours are M-F 9am-3:30pm. The wage is \$11.18 per hr. The job description is attached and I highly encourage you to share freely. Interested individuals may contact Annie Butusov directly via email, text, or phone. My contact info is:

Annie Butusov

Director, Environmental Health

Cell Phone: 330-323-8099

Email: abutusov@cantonhealth.org

Applicants must apply online at:

<https://www.governmentjobs.com/careers/cantonohio/jobs/3490367/vector-control-technician-part-time>

Canton City Public Health

March Board Report

4/24/2023

Environmental Health

1671 Harrisburg Rd NE: BEFORE



Canton City Public Health

March Board Report

4/24/2023

Environmental Health

1671 Harrisburg Rd NE: AFTER



Canton City Public Health

1st Quarter 2023 (Meeting 04/24/2023)

AIR POLLUTION CONTROL

This report represents data from 1st quarter 2023 (January 1, 2023 through March 31, 2023) for the Air Pollution Control (APC) Division.

PERFORMANCE METRICS DEVELOPMENT:

No change from last quarter. Further development of the performance indicators is still underway, and the same performance indicators first reported in 1st quarter 2020 are continued being reported for 1st quarter 2023.

PERFORMANCE METRICS FOR 1st QUARTER 2023:

Below is the data for the initial performance indicators that have been developed. The format and detail will likely change in future reports.

GOAL: Maintain compliance with the National Ambient Air Quality Standards (NAAQS) in Stark County

➤ Performance Indicator 1: Attainment status with NAAQS:

Canton APC measures pollutants PM_{2.5}, Ozone (O₃) and Lead (Pb) for the determination of NAAQS designations for Stark County. U.S. EPA makes designations for each pollutant NAAQS and each time the NAAQS are revised.

- Ozone: Stark County has been designated as Attainment for the 2015 Ozone NAAQS of 0.070 ppm (8 hour) since 2018; the 2020 Ozone NAAQS is the same as 2015 so continue to be in attainment. 2020 is the most recent revision of the Ozone NAAQS.
- PM_{2.5}: Stark County has been designated as Attainment for the 2012 PM_{2.5} NAAQS of 12.0 µg/m³ (annual) and 35 µg/m³ (24-hour) since 2015; the 2020 PM_{2.5} NAAQS is the same as 2012 so continue to be in attainment. 2020 is the most recent revision of the PM_{2.5} NAAQS.
- Pb: A 2-mile area surrounding Republic Steel has been designated as **Non-attainment** for the 2016 Pb NAAQS of 0.15 µg/m³ (3-month rolling average) effective 4/10/2023. Ohio EPA, with the assistance of Canton APC, is working on the State Implementation Plan (SIP) which documents the plan to bring this area back into attainment with the Pb NAAQS, and is required to be submitted to U.S. EPA by no later than 10/8/2024. Note: Current Pb data (see below) shows attainment of the NAAQS.

➤ *Performance Indicator 2: Current data shows compliance with NAAQS:*

Canton APC measures pollutants PM_{2.5}, Ozone (O₃) and Lead (Pb) to monitor the current air quality in Stark County. Below is a summary table of Canton APC’s ambient monitoring network:

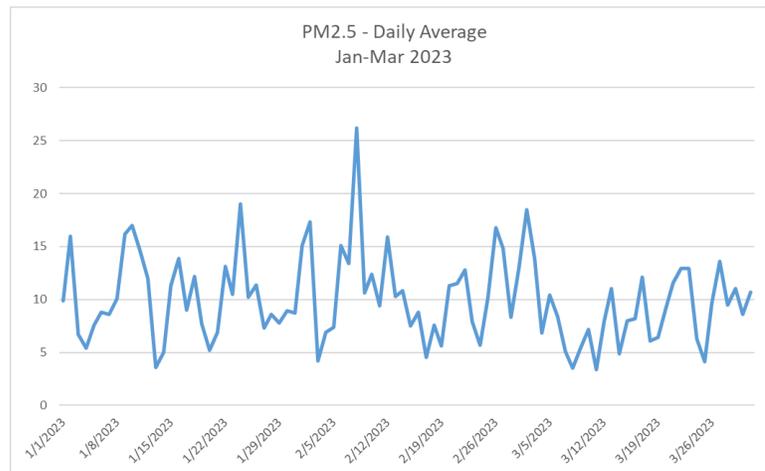
TYPE	NAAQS	ATTAINMENT STATUS	MONITORING FREQUENCY	MONITORING LOCATION
Ozone	0.070 ppm (8 hour)	Attainment	Continuous	Malone University; Brewster; Alliance
PM _{2.5}	12.0 µg/m ³ (annual); 35 µg/m ³ (24-hour)	Attainment	3 Intermittent (1 in 3 days) & 1 Continuous	Canton Fire St8; Canton Health Dept
PM _{2.5} Speciation	N/A	n/a (not NAAQS)	Intermittent (1 in 6 days)	Canton Fire St8
Lead	0.15 µg/m ³ (3-mth)	Non-attainment	2 Intermittent at each site (up to 15 pre-scheduled random days per month)	Republic Steel Fenceline; Republic Community

- Ozone data for 1st quarter 2023 (January 1, 2023 - March 31, 2023):
 - Brewster: 1st quarter 2023 maximum 8-hour average is 0.052 ppm
 - Malone University: 1st quarter 2023 maximum 8-hour average is 0.050 ppm
 - Alliance: 1st quarter 2023 maximum 8-hour average is 0.052 ppm

None of the ozone sites had an exceedance of the 0.070 ppm (8-hour average) in the 1st quarter.

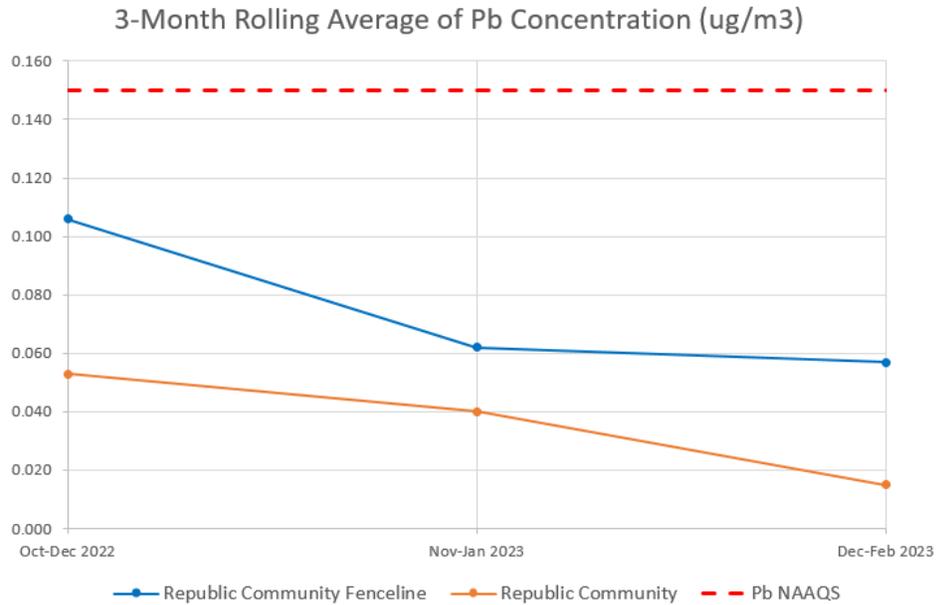
Note: Ozone monitoring season ended 11/1/2022 and started again on 3/1/2023, so only 1 month of ozone data is available for 1st quarter 2023.

- PM_{2.5} data for 1st quarter 2023 (January 1, 2023 - March 31, 2023):
 - Daily average data from the continuous PM_{2.5} monitor is shown in the chart below.
 - There were no exceedances of the 35 µg/m³ (24-hour) NAAQS in the first quarter.



- 1st quarter 2023 average PM_{2.5}: 10.0 µg/m³
This quarterly average is compliant with the 12.0 µg/m³ (annual) NAAQS.

- Pb data for 1st quarter 2023 (January 1, 2023 - March 31, 2023):
 - 3-month rolling average data from the Republic Steel Fenceline (Georgetown Rd) and Republic Community (Marietta Ave) sites is shown in the chart below.
 - Note: Data for March 2023 is not available yet, so the chart shows data for the most recent 3 months.
 - There were no exceedances of the 0.15 $\mu\text{g}/\text{m}^3$ (3-month avg) NAAQS during the quarter



OBJECTIVE 1: Achieve valid ambient air quality data

- *Performance Indicator: Achieve at least 75% data capture rate of ambient air quality data (i.e. Quality assured data is to be collected per the frequency indicated in the table no less than 75% of the time)*

Pollutant (Site)	Sample Frequency	Data capture rate for 1 st qtr (Jan 2023 - Mar 2023)
PM _{2.5} Intermittent (Fire St8)	1 every 3 days	92.9%
PM _{2.5} Intermittent (Health Dept.)	1 every 3 days	100.0%
PM _{2.5} Continuous (Health Dept.)	Continuous, hourly averages	99.5%
PM _{2.5} Speciation (Fire St8)	1 every 6 days	100.0%
Ozone (Alliance)	Continuous, hourly averages	94.2%
Ozone (Malone)	Continuous, hourly averages	97.3%
Ozone (Brewster)	Continuous, hourly averages	97.6%
Lead (Republic Steel Fenceline)	15 days per month (preset random schedule)	100.0%
Lead (Republic Community)	15 days per month (preset random schedule)	97.7%

OBJECTIVE 2: Regulated community in compliance with air quality regulations

- *Performance Indicator: To be determined*

CUSTOMER SATISFACTION:

The APC Division implemented an ongoing Customer Satisfaction Survey on 3/6/2020 for permitted customers after a permit is issued to them or a compliance (FCE or stack test) site visit at their facility is conducted, in order to measure customer satisfaction with these programs.

Permit program: 127 permit issuance surveys were sent from 3/6/2020-3/31/2023 (8 more since last quarter), of which 35 responses (2 more since last quarter) were received (28% average response rate; same as last quarter), and all were either “agree” or “strongly agree” level of satisfaction. The average level of satisfaction result for the 35 surveys was 3.83 (up from 3.82 last quarter) [scale: 4 = strongly agree, 3 = agree, 2 = disagree, 1 = strongly disagree]. Of the 2 survey responses received during 1st quarter 2023 (1/1/2023-3/31/2023), the average level of satisfaction result was 4.0. This data shows customer satisfaction with the permit issuance program.

FCE and Stack Test Inspection program: Due to COVID-19 impact on operations, no in-person facility site visits were conducted from March 2020 until after approval was granted in June 2021. It was decided on 12/3/2020 to send surveys for both virtual and in-person site visits. 34 site visit surveys were sent from 12/3/2020-3/31/2023 (1 more since last quarter), of which 18 responses (1 more since last quarter) were received (53% average response rate; same as last quarter), and all were either “agree” or “strongly agree” level of satisfaction. The average level of satisfaction result for the 18 surveys was 3.84 (up from 3.83 last quarter) [scale: 4 = strongly agree, 3 = agree, 2 = disagree, 1 = strongly disagree]. Of the 1 survey response received during 1st quarter 2023 (1/1/2023-3/31/2023), the average level of satisfaction result was 4.0. This data shows customer satisfaction with the compliance inspection program.

Canton City Public Health

March Report 2023 (Meeting 4/24/2023)

VITAL STATISTICS

Certificates Issued	MAR 2023	2023 YTD	2022 YTD
Death Certificates Issued	780	2,349	2,986
Birth Certificates Issued	867	2,325	2,280

*Births Total Residents & Nonresidents	MAR 2023	2023 YTD	2023 YTD
Births	318	891	
Unmarried Parent Births	164	472	53%
Births to Mothers aged 14 and under	-	2	0%
Births to Mothers aged 15 - 17	1	6	1%
Births to Mothers aged 18 - 19	16	49	5%
Births to Mothers aged 20 - 24	72	214	24%
Births to Mothers aged 25 - 29	83	257	29%
Births to Mothers aged 30 - 34	102	258	29%
Births to Mothers aged 35 - 39	34	84	9%
Births to Mothers aged 40 - 44	8	19	2%
Births to Mothers aged 45 and over	2	2	0%

Deaths in Canton City	MAR 2023	2023 YTD	YTD Male	YTD Female
Total	194	549	49%	51%
Deaths aged less than 1 day	-	2	50%	50%
Deaths aged less than 1 year	1	2	50%	50%
Deaths aged 1 - 3	-	-	0%	0%
Deaths aged 4 - 9	-	-	0%	0%
Deaths aged 10 - 19	-	-	0%	0%
Deaths aged 20 - 29	-	-	0%	0%
Deaths aged 30 - 39	7	18	56%	44%
Deaths aged 40 - 49	5	24	63%	38%
Deaths aged 50 - 59	23	56	57%	43%
Deaths aged 60 - 69	38	120	53%	47%
Deaths aged 70 - 79	44	137	57%	43%
Deaths aged 80 and over	76	190	36%	64%

Based on the number of births and deaths registered for the month of March 2023.

Health Commissioner Position Description

It has been some time (at least 2008) since the position description for Health Commissioner has been revised. Attached to this report is a draft of an updated position description for your consideration. I am asking you to review the description and provide me with feedback on any changes you feel need to be incorporated into the document.

I have also attached an early draft of a position description for Deputy Health Commissioner. A deputy position is very important for continuity and succession planning for a department of our size and scope. I am proposing the creation of a deputy position sometime in the future. This description is very much a "work in progress" and the assigned duties and responsibilities may change as we revise this position. I would appreciate your feedback on this draft position description.

Jim Adams



Position Description

Canton City Public Health
DRAFT

Position Title:	Health Commissioner			Position #:	
Working Title:	Health Commissioner			CS Status:	Classified
Division or Unit:				Reports to:	Board of Health
Employment Status:	Full Time	Pay Grade:	R-10	FLSA Status:	Exempt
Funding Source:	Various				
This position description was last approved by the Board of Health on:					

Position Summary: Plans, administers, supervises, and evaluates public health programs and activities of Canton City Public Health. The Health Commissioner's duties include performing skilled, professional work in the planning, administering, and performing a variety of public health services in accordance with core public health functions and state and local public health codes. Directs the personnel of Canton City Public Health in providing a variety of public health services. Serves as the Chief Health Strategist (Public Health 3.0 model) and ensures delivery of Foundational Public Health Services and 10 Essential Public Health Services. Manages a staff of over 72 individuals and a budget of over \$9 million. Reports to the Board of Health of the Canton City Health District.

Essential Duties and Responsibilities: 25% **Mission/Vision:** Ensures Canton City Public Health achieves its mission and vision. Ensures that agency guiding values provide the foundation of all public health programs and services: that programs and services are centered on community, committed to health equity, operate with accountability, and are formulated on evidence-based practices. Incorporates the Core Public Health Functions, Local Health Priorities, the Foundational Public Health Services, and the Ten Essential Public Health Services into the practice of the agency. Implements the health department objectives and coordinates the development of department/division objectives in conjunction with division directors. Provides expertise, leadership, and direction to guide decision making. Ensures advancement of health equity as a central focus of essential local public health services.

25% **Leadership/Management:** Serves in a senior leadership capacity. Supports a competent, diverse workforce and an inclusive organizational culture. Recruits, provides or manages training for, and directly supervises staff; evaluates the performance of staff in accordance with established agency procedures. Develops and implements policies and procedures and training to promote improved performance and professional development of staff. Cooperatively plans, develops, and implements overall public health services and is responsible for the overall operation of the health department and its divisions. Reviews existing programs for efficiency and economy and implements necessary changes in response to changing population demographics and updates to state and federal laws, rules, and regulations.



Position Description

Canton City Public Health
DRAFT

- 10% **Ethics and Compliance:** Safeguards the adherence to principles of the ethical practice of public health. Assures compliance with external requirements, mandates, rules, and regulations. Maintains agency accreditation status and conformity to Public Health Accreditation Board (PHAB) standards and measures. Establishes and maintains monitoring and evaluation processes to ensure department activities follow state and federal mandates, agreements, policies, and regulations. Demonstrates agency accountability through performance management, quality improvement, and workforce development. Coordinates and supervises data gathering, evaluation, and reporting through division directors and staff.
- 10% **Community Liaison:** Leads local public health system of partners to align resources to improve population-level health. Coordinates Health Department functions with community private and public facilities and agencies. Develops, manages, and supports relationships with community partners, academic institutions, local and state-level agencies, and public health professional organizations.
- 5% **Spokesperson:** Responds to legislative and media/press inquiries and contacts. Prepares and gives public presentations. Directs the preparation and distribution of press releases and reports by the public information officer and division directors. Serves as Secretary to the Board of Health. Serves as a trusted public health voice when speaking the media.
- 5% **Advocacy:** Advances the health department's public health policy agenda by building relationships with local and state policymakers and legislators. Has a close working relationship with local, state, and federal agencies which provide technical assistance and support for public health services.
- 15% **Finance:** Maintains oversight of financial management. Develops, recommends, and administers health department budget collaboratively with the division directors and the health department's fiscal manager. Monitors expenditures for compliance with budget mandates. Works closely with Canton City Council relative to budget and funding appropriations. Supervises grant development and administration, including billing, with the division directors and the fiscal manager. Researches, finds, and develops alternative funding sources. Negotiates contract services and monitors contractor performance for compliance with program goals and contract provisions, both directly and cooperatively with the division directors and the fiscal manager.

Other Duties and Responsibilities:

Emergency Response: In the event of a public health emergency, serves as incident commander/leader and connects department to local emergency operations.



Position Description

Canton City Public Health
DRAFT

Minimum Qualifications:

Minimum Qualifications: Shall be a licensed physician, dentist, veterinarian, chiropractor, or the holder of a master's degree in public health or an equivalent master's degree in a related health field as determined by the members of the board of health. A minimum of five or more years of experience in senior management or leadership position in a health-related field or public service organization.

Commented [JA1]: Language consistent with section 3709.11 ORC. It applies to general health districts. We can make this whatever we feel is appropriate.

Knowledge, Skills, Abilities:

Knowledge: Knowledge of best practices for provision of public health services. Knowledge of applicable regulations, policies, and procedures. Strong knowledge of budgeting and finance. Must be familiar with local public health laws/code and the extent of the use of authority in a public health emergency.

Skills: Strong planning, organization, and prioritization skills. Excellent verbal and written communication skills. Management and supervisory skills. Exceptional interpersonal skills, diplomacy, and tact. Must possess skill in the [Core Competencies for Public Health Professionals](#), including Analytical/Assessment, Policy Development/Program Planning, Communication, Cultural Competency, Community Dimensions of Practice, Public Health Sciences, Financial Planning and Management, and Leadership and Systems Thinking.

Abilities: Ability to influence others across departments, directly or indirectly. Ability to effectively use a variety of computer software. Ability to exercise considerable tact and firmness in dealing with customers and the public. Ability to work as a team member and team leader. Ability to complete tasks within established deadlines. Ability to effectively process and maintain files and prepare reports. Patience and flexibility. Must have commitment to health equity and public health, interest in advancing policies that promote and improve health outcomes and focus on strengthening local public health and public health infrastructure. Ability to use systems-level analysis.

Minimum Credentials:

The following credentials must be acquired and maintained prior to initial hire:

- Possess a valid driver's license and access to a motor vehicle.

The following credentials must be acquired and maintained. These credentials are not required upon initial hire but are required to be acquired after hiring within 6 months. Training will be provided for all of these credentials.

- **Licenses/Certifications:** Have or acquire certification in National Incident Management Systems (NIMS) Incident Command Systems (ICS) levels 100, 200, 300, 400, and 700 within six months of appointment.



Position Description

Canton City Public Health
DRAFT

Key Competencies: The following Council on Linkages Core Competencies (Adopted October 2021) for this position include:

- Analytical and Assessment Skills: Tier 2
- Policy Development and Program Planning Skills: Tier 2
- Communication Skills: Tier 2
- Cultural Competency Skills: Tier 2
- Community Dimensions of Practice Skills: Tier 2
- Public Health Sciences Skills: Tier 2
- Financial Planning and Management Skills: Tier 2
- Leadership and Systems Thinking Skills: Tier 2

A copy of the description of the core competencies can be found here:
[https://www.phf.org/resourcestools/Documents/
Core_Compencies_for_Public_Health_Professionals_2021October.pdf](https://www.phf.org/resourcestools/Documents/Core_Compencies_for_Public_Health_Professionals_2021October.pdf)

Canton City Health District has adopted Organizational Competencies that all employees are expected to achieve, of which the following are for this position:

- Customer Focus:
- Accountability:
- Equity, Ethics and Fairness:
- Continuous Quality Improvement:
- Occupational Health and Safety:
- Emergency Preparedness:

Compensation: This is a Civil Service classified position. Compensation is determined by the Board of Health compensation plan. This position participates in a pension plan from the Ohio Public Employment Retirement System (OPERS.ORG). Eligible for health insurance (medical, dental, vision, life), paid sick leave, paid vacation, and paid holidays.

Approval: This position description was approved by the Board of Health on:

Revision History: Dates of prior approved versions:



Position Description

Canton City Public Health
DRAFT

Employee Statement:

I hereby acknowledge that I have received a copy of this position description on this date.

Employee Signature

Date

Printed Name



Position Description

Canton City Public Health
DRAFT

Position Title:	Deputy Health Commissioner			Position #:	
Working Title:	Deputy Health Commissioner			CS Status:	
Division or Unit:				Reports to:	Health Commissioner
Employment Status:	Full Time	Pay Grade:	R-9	FLSA Status:	Exempt
Funding Source:	Various				
This position description was last approved by the Board of Health on:					

Position Summary: Reporting to the Health Commissioner, the Deputy Health Commissioner provides high-level oversight, consultation, and administration of the department's daily operations and public health services. The Deputy Health Commissioner plays an active role in leading and managing daily operations and driving change and improvement strategies to ensure the successful achievement of Health Department goals and objectives. Assists the Health Commissioner in the planning, administration, supervision, and evaluation of public health programs and activities of Canton City Public Health. Develops applications for grant funds in which the health department takes part. Directs the identification, evaluation, and acquisition of resources for health programs and services, including grants and funding. Oversees the preparation and submission of reports to relevant government and granting agencies. Aids with human resource (HR) recruitment, retention, and restructuring within divisions and Health Department. Oversight of employee relations, pay equity, promotions, termination, and grievances. Represents the department in the absence of the Health Commissioner as directed.

Essential Duties and Responsibilities:

Leadership: Performs a significant leadership role in collaborating with other divisions within the health department and city administration, with other agencies, with state and federal government agencies, and with community leaders to investigate and resolve problems, to initiate or plan new programs, and to expand existing programs wherever warranted. Provides direction on the development of the strategy and vision for goals, objectives, policies, and priorities for the Health Department. Participates as a member of the executive leadership team in the development and implementation of the mission, vision, and values of the Health Department. Develops and monitors the strategic plan and implements new processes and approaches to achieve it. Coordinates the periodic review of local, state, and federal legislation and ordinances to ensure the compliance of current departmental policies.

Systems Improvement: Oversees the performance management process to promote the Health Department's reputation for best practices and resource optimization. Along with commissioner, Accreditation Coordinator, and appropriate staff, manages and reports on key impact measures.

Development: Along with the Health Commissioner and leadership and staff teams, identifies growth opportunities and priorities. Works in collaboration with

Commented [JA1]: This is currently part of OPHII. Should this be split out? If so, then Accreditation Coordinator could report to Deputy.

Commented [JA2]: See previous comment about Accreditation and Performance Management.



Position Description

Canton City Public Health
DRAFT

the Health Commissioner and senior leadership to increase fee-for-service and other revenues and ensure compliance once grants/contracts are received.

Technology: Manages the current technology infrastructure and leads the planning for the next level of information technology that supports the growth of specific programs and the organization overall.

Spokesperson/Community Partner Outreach: Attends meetings of public health and other relevant professional associations to consider threats to public health and ways to meet those threats as well as to consider how to deal with managerial, budgetary, legal, and other administrative matters of public health importance. Represents the Health Commissioner and health department as needed at city, public, professional, and civic meetings as assigned by the Health Commissioner. Functions as a resource to the board of health at the discretion of the Health Commissioner. Represents the health department in the absence of the Health Commissioner as directed.

Finance: Assists the Health Commissioner to maintain oversight of financial management. Assist in developing, recommending, and administering health department budget collaboratively with the division directors and the fiscal manager. Helps to monitor expenditures for compliance with budget mandates, contract provisions, both directly and cooperatively with the division directors and the fiscal manager.

Grant Writing and Reporting: Develops applications for grant funds for programs in which the health department participates. Directs the identification, evaluation, and acquisition of resources for health programs and services, including grants and funding. Oversees the preparation and submission of reports to relevant government and granting agencies.

Other Duties and Responsibilities:

Emergency Response: In the event of a public health emergency, may serve as incident commander/leader and connects department to local emergency operations.

Minimum Qualifications:

Minimum Qualifications: Shall be a licensed physician, dentist, veterinarian, podiatrist, chiropractor, or the holder of a master's degree in public health or an equivalent master's degree in a related health field as determined by the members of the board of health. A minimum of three or more years of experience in senior management or leadership position in a health-related field or public service organization.

Commented [JA3]: Language consistent with section 3709.11 ORC. It applies to general health districts. We can make this whatever we feel is appropriate.



Position Description

Canton City Public Health
DRAFT

Knowledge, Skills, Abilities:

Knowledge: Knowledge of best practices for provision of public health services. Knowledge of applicable regulations, policies, and procedures. Strong knowledge of budgeting and finance. Must be familiar with local public health laws/code and the extent of the use of authority in a public health emergency.

Skills: Strong planning, organization, and prioritization skills. Excellent verbal and written communication skills. Management and supervisory skills. Exceptional interpersonal skills, diplomacy, and tact. Must possess skill in the [Core Competencies for Public Health Professionals](#), including Analytical/Assessment, Policy Development/Program Planning, Communication, Cultural Competency, Community Dimensions of Practice, Public Health Sciences, Financial Planning and Management, and Leadership and Systems Thinking.

Abilities: Ability to influence others across departments, directly or indirectly. Ability to effectively use a variety of computer software. Ability to exercise considerable tact and firmness in dealing with customers and the public. Ability to work as a team member and team leader. Ability to complete tasks within established deadlines. Ability to effectively process and maintain files and prepare reports. Patience and flexibility. Must have commitment to health equity and public health, interest in advancing policies that promote and improve health outcomes and focus on strengthening local public health and public health infrastructure. Ability to use systems-level analysis.

Minimum Credentials:

The following credentials must be acquired and maintained prior to initial hire:

- Possess a valid driver's license and access to a motor vehicle.

The following credentials must be acquired and maintained. These credentials are not required upon initial hire but are required to be acquired after hiring within 6 months. Training will be provided for all of these credentials.

- **Licenses/Certifications:** Have or acquire certification in National Incident Management Systems (NIMS) Incident Command Systems (ICS) levels 100, 200, 300, 400, and 700 within six months of appointment.



Position Description

Canton City Public Health
DRAFT

Key Competencies: The following Council on Linkages Core Competencies (Adopted October 2021) for this position include:

- Analytical and Assessment Skills: Tier 2
- Policy Development and Program Planning Skills: Tier 2
- Communication Skills: Tier 2
- Cultural Competency Skills: Tier 2
- Community Dimensions of Practice Skills: Tier 2
- Public Health Sciences Skills: Tier 2
- Financial Planning and Management Skills: Tier 2
- Leadership and Systems Thinking Skills: Tier 2

A copy of the description of the core competencies can be found here:
[https://www.phf.org/resourcestools/Documents/
Core_Compencies_for_Public_Health_Professionals_2021October.pdf](https://www.phf.org/resourcestools/Documents/Core_Compencies_for_Public_Health_Professionals_2021October.pdf)

Canton City Health District has adopted Organizational Competencies that all employees are expected to achieve, of which the following are for this position:

- Customer Focus:
- Accountability:
- Equity, Ethics and Fairness:
- Continuous Quality Improvement:
- Occupational Health and Safety:
- Emergency Preparedness:

Compensation: This is a Civil Service classified position. Compensation is determined by the Board of Health compensation plan. This position participates in a pension plan from the Ohio Public Employment Retirement System (OPERS.ORG). Eligible for health insurance (medical, dental, vision, life), paid sick leave, paid vacation, and paid holidays.

Approval: This position description was approved by the Board of Health on:

Revision History: Dates of prior approved versions:



Position Description

Canton City Public Health
DRAFT

Employee Statement:

I hereby acknowledge that I have received a copy of this position description on this date.

Employee Signature

Date

Printed Name

I Strategic Plan 2021 - 2023

Canton City Public Health's strategic plan covers the period January 1, 2021 to December 31, 2023.

This plan is intended to guide our programs and to supplement and align with the state and community health improvement plans. The operating divisions will use this strategic plan as they develop their own work plans. This plan is intended to meet the Public Health Accreditation Board Standards and Measures 5.3 (PHAB Standards version 1.5).

This plan was developed using a series of internal planning meetings with the Strategic Planning Committee of the Canton City Health Department. Department staff and community partners were consulted during the planning process. Meeting minutes as well as additional planning background information and notes are documented in the project folder.

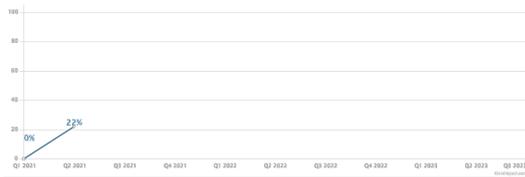
This strategic plan was approved by the Board of Health of the Canton City Health Department by Resolution 2020-10 on November 23, 2020.

Engagement Score

Impact Score

R Healthy Neighbors

PM Offer all Canton City Public Health Laboratory forms and web pages in Spanish by December 2023



Most Recent Period	Prior Actual Value	Current Actual Value	Current Target Value	Current Trend	Baseline % Change
Q2 2021	0%	22%	0%	↗1	2100% ↗
Q1 2021	—	0%	0%	→0	0% →

Story Behind the Curve

Studies suggest that those with limited-English proficiency have significantly worse access to care and health outcomes compared to those that only speak English ([link](#)). Canton City Public Health recognizes that the availability of information in languages other than English will have an affect on the ability of those with limited-English proficiency to obtain department services.

Partners

- Department staff
- Canton City IT Department

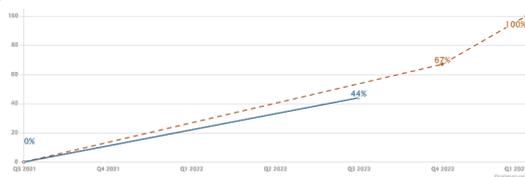
What Works

Provision of language assistance services to clients and training of providers in cultural competence are means by which systems could reduce linguistic barriers, improve access to care, and ultimately improve health status for these vulnerable populations ([link](#)).

Action Plan

- Catalog all forms in need of translation – assigned to Krys Henning – **Completed**
- Catalog all web pages in need of translation – assigned to Krys Henning – **Completed**
- Redesign/update forms in English as needed – assigned to Krys Henning – **In Progress**
- Redesign/update web pages in English as needed – assigned to Krys Henning – deadline 3/31/23
- Contact a vendor to get a quote for translation services – assigned to Krys Henning – deadline 3/31/23
- Open a purchase order for translation services – assigned to Krys Henning – deadline 3/31/23
- Follow up with vendor and receive translated forms and pages – assigned to Krys Henning – deadline 4/30/23
- Make forms and pages available to public - assigned to Krys Henning – deadline 5/31/23
- Advertise new pages/forms on social media - assigned to Krys Henning – deadline 5/31/23

PM Offer all Canton City Public Health Vital Statistics forms and web pages in Spanish by December 2023



Q3 2022	—	44%	—	↗1	4300% ↗
Q3 2021	—	0%	0%	→0	0% →

Story Behind the Curve

Studies suggest that those with limited-English proficiency have significantly worse access to care and health outcomes compared to those that only speak English ([link](#)). Canton City Public Health recognizes that the availability of information in languages other than English will have an affect on the ability of those with limited-English proficiency to obtain department services.

Partners

- Asian, Inc.
- Department staff
- Canton City IT Department
- VitalCheck

What Works

Provision of language assistance services to clients and training of providers in cultural competence are means by which systems could reduce linguistic barriers, improve access to care, and ultimately improve health status for these vulnerable populations (link).

Action Plan

- Catalog all forms in need of translation – assigned to Sean Green – **Completed**
- Catalog all web pages in need of translations – assigned to Sean Green – **Completed**
- Contact VitalCheck about offering ordering process in Spanish – assigned to **Completed**
- Contact IT about offering ordering process in Spanish – assigned to Christi Allen – **Completed**
- Redesign/update forms in English as needed – assigned to Sean Green – deadline 12/31/22
- Redesign/update web pages in English as needed – assigned to Sean Green – deadline 12/31/22
- Translate forms to Spanish – Using company called Asian Inc. – deadline 3/31/23
- Translate web pages to Spanish – deadline 3/31/23
- Make forms and pages available to public – assigned to Sean Green – 3/31/23



Story Behind the Curve

If left untreated, common STIs may cause complications, including pelvic inflammatory disease, ectopic pregnancy, postpartum endometriosis, infertility, and chronic abdominal pain in women; adverse pregnancy outcomes, including abortion, intrauterine death, and premature delivery; neonatal and infant infections and blindness; urethral strictures and epididymitis in men; genital malignancies; proctitis, colitis, and enteritis in MSM; arthritis secondary to gonorrhea and chlamydia; liver failure and liver cancer secondary to hepatitis B virus (HBV); myelopathy and lymphoma or leukemia due to human T-cell lymphotropic virus type 1; and central nervous system disease or meningoenephalitis secondary to syphilis or herpes simplex virus (HSV) infection. (link)

Partners

- CCPH Nursing Division
- CCPH Public Information Officer
- Social media outlets
- CCPH Quality Improvement Committee
- Asian Translation Group

What Works

Studies of the publications using social media for sexual health promotion have identified promising results, and the evidence for positive effects of social media interventions for promoting sexual health is increasing. (link)

Action Plan

- Develop a customer feedback survey to determine perceived barriers to community for obtaining free condoms and how to more effectively reach community – assigned to HIV Prevention Team – **Completed**
- Translate survey to Spanish – utilize Asian Translation Group – **Completed**
- Post survey online, advertise via social media and flyers with QR codes – assigned to HIV Prevention Team and PIO – **Completed**
- Analyze results – assigned to Epidemiologist – **Completed**
- Determine if a QI project is needed for messaging methods – assigned to HIV Prevention Team Lead – **Completed**
- Implement community messaging based on survey results – assigned to HIV Prevention Team – **Completed**
- Re-survey community to gauge effectiveness of messaging – assigned to HIV Prevention Team
- Repeat above steps, as needed – assigned to HIV Prevention Team Lead
- A nursing representative will participate in the STI Workgroup to look at how we can address the increased STI rates
- Will assist the workgroup in identifying community mitigation efforts
- Identify/implement 1 educational opportunity and 1 policy/program change to address the increased STI rates.



Story Behind the Curve

Canton City Public Health's Air Pollution Control (APC) program established a partnership with Stark Parks to promote the park system's Healthy Adventures program. Program participants who signed up using the affiliate program received a significant discount. Throughout 2022, APC's Air Monitoring staff worked with the Public Information Officer on a social media campaign aimed at promoting the partnership and announcing days with air quality favorable for outdoor activity. Members who joined through the APC program accounted for 7% of the overall membership for the year 2022.

Partners

- Canton City Public Health APC Division
- Canton City Public Health Laboratory
- Canton City Public Health PIO

What Works

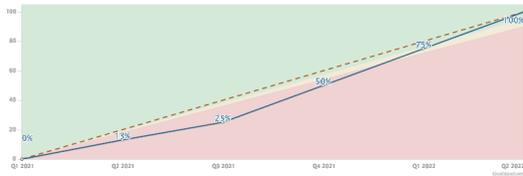
Evidence shows that stand-alone social media campaigns has a modest effect on self-reported time spent on physical activity with increases ranging from 3.4% to 4.4% (link)

Action Plan

- Review community groups with similar goals and establish a collaboration on this project - assigned to Linda Morckel – **Completed**
- Collaborate with partner agency, Stark Parks, on project (Healthy Adventures) to increase activity by residents when the air quality is good. Discuss CCPH postings in Stark Parks Healthy Adventures private Facebook group, who/how to manage content, how to encourage participation, etc. - assigned to Linda Morckel who will work with PIO and Stark Parks - **Completed**
- Develop special form to join Healthy Adventures at special CCPH rate to track participation – assigned to Stark Parks – **Completed**
- Develop posting schedule (e.g. daily, 2x/wk, etc) and posts content for Healthy Adventures private facebook page (e.g. daily AQ forecast/weather, outdoor/indoor activities to do, etc) - assigned to Linda Morckel who will work with PIO and Stark Parks - **Completed**
- Develop posting schedule (e.g. monthly) and posts content for main CCPH Facebook Page and content on CCPH website for encouraging community to join Healthy Adventures campaign - assigned to Linda Morckel who will work with PIO - **Completed**
- Make initial facebook posts and updates to CCPH website to start the campaign and get participants from the community - assigned to Linda Morckel who will work with PIO - **Completed**
- Participate in Earth Day festival with Healthy Adventures sign-up information to encourage community to join – assigned to Linda Morckel – **Completed**
- Post messages to Healthy Adventures private facebook group/page per the developed program - ongoing from 5/2/22 through 10/27/22 - assigned to Linda Morckel who will work with PIO - **Completed**
- Post messages to CCPH Facebook page per the developed program ongoing from 5/2/22 through 10/27/22 - assigned to Linda Morckel who will work with PIO - **Completed**
- Gather and analyze information from Stark Parks on Healthy Adventures participants that joined with CCPH special rate (only available through CCPH posts and events) to determine if the project achieved the goal. - assigned to Linda Morckel - **Completed**
- Decide if campaign program was successful and if it should be continued into 2023. - **Completed**

R Healthy Families

PM Develop a Health Education program at Canton City Public Health by July 2022



Most Recent Period	Prior Actual Value	Current Actual Value	Current Target Value	Current Trend	Baseline % Change
Q2 2022	75%	100%	100%	↗ 5	9900% ↗
Q1 2022	50%	75%	—	↗ 4	7400% ↗
Q4 2021	25%	50%	—	↗ 3	4900% ↗
Q3 2021	13%	25%	—	↗ 2	2400% ↗
Q2 2021	0%	13%	—	↗ 1	1200% ↗
Q1 2021	—	0%	0%	→ 0	0% →

Story Behind the Curve

Health education programs help empower individuals and communities to live healthier lives by improving their physical, mental, emotional and social health by increasing their knowledge and influencing their attitudes about caring for their well-being (link).

Partners

- Department staff
- Board of Health
- Canton City Civil Service

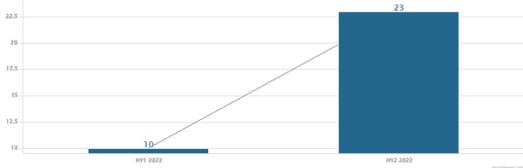
What Works

Health education focuses on prevention, increasing health equity, and decreasing negative health outcomes such as availability and accessibility of health services, benefiting all stakeholders (link).

Action Plan

- Budget to hire a health educator – assigned to Christi Allen – **Completed**
- Write a job description and submit for board approval – **Completed**
- Revise OPHII position schedule and submit for board approval – **Completed**
- Submit position request to admin to get job posted – **Completed**
- Submit job posting to community organizations – **Completed**
- Select applicants then schedule and perform interviews – **Completed**
- Select final applicants, submit for board approval – **Completed**
- Complete onboarding and submit to board for completion of probationary period – Assigned to Amanda Archer – **Completed**

PM Increase the rate of adolescents that present to Canton City Public Health for immunization services that initiate and complete the HPV vaccination series by December 2023.



Period	Prior Actual Value	Current Actual Value	Current Target Value	Current Trend	Baseline % Change
HY2 2022	10	23	—	↗ 1	130% ↗
HY1 2022	—	10	—	→ 0	0% →

Story Behind the Curve

The impact of vaccines on the inequity of those living in poverty is high. Studies suggest that the vaccine programs provide the poor with both health and financial benefits. Including such equity impact in the health economic modeling of vaccines would allow policy decisions to be targeted to the most vulnerable in society. (link)

Partners

- Canton City Public Health
- Canton City School District

What Works

Studies suggest that for communities, social media including Twitter may one day help health systems and public health departments more effectively challenge vaccine misinformation, while concurrently tracking outbreaks. As more is learned about each of these approaches in isolation, research should increasingly turn to understanding how best to integrate community, family, and provider-directed approaches that may synergistically reduce the tragic consequences of vaccine-preventable disease. This combined approach is likely to prove most effective in reaching the goals of Healthy People 2020 and limiting outbreaks of vaccine preventable diseases that continue to be observed in the United States. (link)

Action Plan

- Develop a customer feedback survey to determine perceived barriers to getting kids vaccinated – **Completed**
- Translate survey to Spanish – **Completed**
- Analyze results – assigned to Immunization Coordinator – **Ongoing**
- Determine if a QI project is needed for messaging methods – assigned to Sarah Thomas – **Ongoing**
- Implement community messaging based on survey results – assigned to Sarah Thomas – deadline TBD
- Re-survey community to gauge effectiveness of messaging – assigned to Sarah Thomas – deadline TBD

PM Increase access to healthy food choices for mothers and children by maintaining at least 90% of monthly WIC caseload through December 2023



Feb 2023	108%	107%	90%	↓1	19% ↗
Jan 2023	102%	108%	90%	↗1	20% ↗
Dec 2022	105%	102%	90%	↓1	13% ↗
Nov 2022	102%	105%	90%	↗4	17% ↗
Oct 2022	90%	102%	90%	↗3	13% ↗
Sep 2022	88%	90%	90%	↗2	0% →
Aug 2022	87%	88%	90%	↗1	-2% ↓
Jul 2022	89%	87%	90%	↓1	-3% ↓
Jun 2022	89%	89%	90%	→1	-1% ↓

Story Behind the Curve

WIC provides nutritious foods, nutrition education, breastfeeding support, and referrals to health care and social services for millions of low-income families, and it plays a crucial role in improving lifetime health for women, their infants, and young children. Part of the nation's nutrition safety net for over 45 years, WIC now serves over 6 million pregnant and post-partum women, infants, and children through their fifth birthday. (link)

Partners

- Stark County WIC staff
- Stark County WIC participants

What Works

Extensive research has found the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) to be a cost-effective investment that improves the nutrition and health of low-income families — leading to healthier infants, more nutritious diets and better health care for children, and subsequently to higher academic achievement for students. As a result of the research documenting WIC's effectiveness, Administrations and Congresses of both parties have provided sufficient funding since 1997 to ensure that WIC can serve all eligible low-income pregnant women, infants, and young children who apply for it. (link)

Action Plan

- Complete regular outreach activities & report to WIC Director within the same month - assigned to WIC Staff - due quarterly
- Record all reported outreach in the Quarterly Activity Reports submitted to the State WIC office - assigned to WIC Director - due quarterly
- Should complete at least 1 outreach activity each quarter - assigned to CCPH WIC Health Professional Staff - due quarterly
- Complete at least two outreach activity per year - assigned to CCHD WIC Breastfeeding Support Staff (Breastfeeding Coordinator and Peer Helpers) - due annually
- Complete at least one outreach activity per quarter - assigned to Stark WIC Director - due quarterly
- Update staff (CCPH and Project Supervisors) at least quarterly on assignments and goal progress - assigned to WIC Director - due quarterly

PM By 2023, the overall infant mortality rate in Stark County will decrease to less than 6 infant deaths per 1,000 live births.



Q4 2022	9.8	4.2	6.0	↘1	-53% ↘
Q3 2022	1.0	9.8	—	↗1	9% ↗
Q2 2022	7.9	1.0	—	↘2	-89% ↘
Q1 2022	9.0	7.9	—	↘1	-12% ↘
Q3 2021	4.0	9.0	—	↗1	0% →
Q2 2021	6.3	4.0	—	↘4	-56% ↘
Q1 2021	8.0	6.3	—	↘3	-30% ↘
Q4 2020	8.8	8.0	—	↘2	-11% ↘
Q3 2020	9.1	8.8	—	↘1	-2% ↘

Story Behind the Curve

The Stark County THRIVE Collaborative Organizational Chart shows the project relationship between funders, supporters, referring agencies, care coordinating agencies, Stark County THRIVE Pathways HUB, funded partners and the community.

How it Works: Stark County THRIVE Pathways HUB

Infant Mortality Facts: 2017 vs 2018

Partners

- Canton City Public Health THRIVE Program
- SARTA
- Certified Community Health Workers
- Program Participants

What Works

Peer-reviewed research shows the Pathways HUB model is an effective intervention that reduces duplication in services and can have, up to, a 236% return-on-investment for communities. (link)

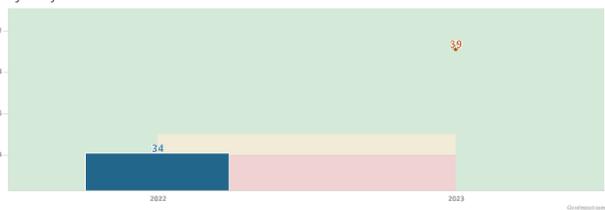
Action Plan

To reduce the overall infant mortality rate in Stark County, Canton City Public Health will:

- Establish a marketing committee - On Hold
- Review existing Pathways HUB materials - Completed
- Identify and contract vendor - On Hold
- Design, approve and produce materials - Completed
- Coordinate with SARTA, local radio and TV stations and print media for release of information - On Hold
- Participate in outreach activities in targeted zip codes - Completed
- Identify "champions" who have received services from CHWs/HUB who can engage other pregnant women with focus on Black/African American women - On Hold
- Expand engagement with obstetricians for referrals.- On Hold
- Daily monitoring of caseloads - Ongoing
- Monthly meetings between HUB Coordinator, CHWs, and CCA Supervisors - Ongoing
- Feedback from client - On Hold

Evaluator, Dr. Peter Leahy and Dr. Lynn Falletta will analyze de-identified data of clients receiving services through Canton Stark County THRIVE Pathways Community HUB. Data will be presented to evaluation committee for feedback and continuous improvement and release to community during annual community breakfast.

Healthy Neighborhoods		Most Recent Period	Prior Actual Value	Current Actual Value	Current Target Value	Current Trend	Baseline % Change
PM	Develop an advertising plan to increase WIC Farmer's Market Redemption Rates in the Stark WIC Project by at least 5%	2022	—	34	—	→ 0	0% →



Story Behind the Curve

Environmental justice is concerned with an equitable distribution of environmental burdens. These burdens comprise immediate health hazards as well as subtle inequities, such as limited access to healthy foods.

Partners

- Stark County WIC program
- Canton City Public Information Officer
- Stark County WIC participants
- Social media outlets
- Social media subscribers

What Works

The impact of neighborhood design on residents' health has become a focus of research interest. Results from these studies have led the environmental justice movement to expand its concerns beyond the unequal distribution of environmental hazards to issues of public health, such as obesity. Low-income and racial/ethnic minority populations have substantial environmental challenges to overcome to make healthy dietary choices and to maintain a healthy body weight.

The disproportionate distribution of food sources that contributes to the development of unhealthy behaviors among these communities and the consequent disease burden deeply affect not only individuals and families, but also society as a whole. (link)

Action Plan

- Develop a new advertising plan with WIC staff before April 2023 (may include social media, texting, postcard mailers, etc.)
- Initiate clinic advertising/promotion of WIC Farmers Market activities and the importance of eating fruits and vegetables on a regular basis (in new ways) before June 2023
- Complete WIC FMNP voucher distributions; work with local farmers and attempt to recruit/train new farmers locally (this may increase the # of famers accepting WIC as payment which = increased access)
- POST market: Survey those that received vouchers on what advertising was helpful/useful to them, what barriers they had to using their vouchers once they received them, any suggestions for future improvements (I will have a list of everyone that received the vouchers and we could directly survey them after) - September-October 2023.

PM	Increase access to safe, affordable, and quality housing	HY2 2020	—	0	—	→ 0	0% →
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Story Behind the Curve

Clients enrolled with and actively receiving services from a THRIVE community health worker will be connected to Homeless Navigation to complete its housing screen and if eligible for community based housing assistance program will be enrolled. If client does not meet Homeless Navigation guidelines CHW will refer to Community Legal Aid for assistance and enrolled in TBRA program. Clients who have exhausted other community based programs but still need assistance will be referred to CLA for follow up and enrollment in TBRA.

Partners

Utilization of existing community housing programs

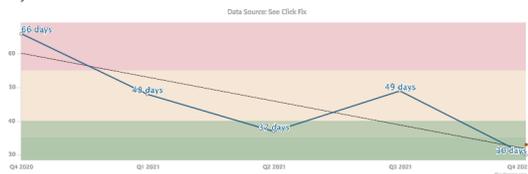
What Works

Efficient use of existing community resources; timely connection and support to individuals and families to programs that will prevent evictions, rent arrears, increased stress and improved skills in budgeting and empowerment in working with landlords to prevent future housing-related issues.

Action Plan

- Status - **ON HOLD**

PM By December 2023, decrease the time to resolve non-compliant neighborhood nuisance complaints by at least 50%



Q4 2021	49 days	30 days	33 days	↓1	-55% ↓
Q3 2021	37 days	49 days	—	↑1	-26% ↓
Q2 2021	48 days	37 days	—	↓2	-44% ↓
Q1 2021	66 days	48 days	—	↓1	-27% ↓
Q4 2020	—	66 days	—	→0	0% →

Story Behind the Curve

For the prior two-year period, the average number of days to resolve a non-compliant neighborhood nuisance complaintm excluding outliers, was 66. Canton City Public Health. Studies suggest that neighborhood factors explain a moderate to substantial portion of the racial disparities in health outcomes.1 Addressing factors like environmental nuisance complaints in a timely manner will have a positive impact on the long-term health outcomes of neighborhood residents.

1 - <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC2614884/>

Partners

Canton City Public Health is proud to work with our city's neighborhood associations and other city departments, like Canton City's Code enforcement and Law departments, to ensure that city residents receive the best service that we are able to offer.

What Works

Canton City Public Health conducted a quality improvement project to address factors preventing timely resolution of neighborhood nuisance complaints when property owners and/or tenants did not comply with Board of Health orders to abate these nuisances. Root cause analysis revealed that several factors potentially contributed to this issue. Included in the potential causes were:

- Incomplete and artificially low billing for services may have encouraged property owners to allow CCPH to perform cleanup services
- Lengthy notification processes could delay when cleanups were started
- Repeat offenders were not routinely referred for prosecution

To resolve these issues, CCPH will implement several solutions including a study of billing practices, a study of the notification process and a cooperative process with the city's legal department to ensure that repeat offenders are prosecuted when appropriate.

Action Plan

- Complete a QI project based on this objective - assigned to Rob Knight, **Completed**
- Implement changes identified during project
 - Revise billing to reflect prevailing rates identified for equipment rental and actual costs for all staff on-site - assigned to Gus Dria, **Completed**
 - Submit resolutions to Canton City Board of Health - assigned to Rob Knight, **Completed**
 - Property owners who are non-compliant twice in any 12-month period are required to be referred for possible prosecution, **Completed**
 - Sanitarian and Health Commissioner may negotiate a reduce rate cleanup fee in order to quickly resolve a nuisance, **Completed**
 - Write a policy establishing guidelines for negotiated rates - assigned to Gus Dria
- Use approved changes for three months following approval - **Completed**
- Measure for effectiveness - **Completed**



Community Health Equity Coordinator

DLT Recommendations Report every 6 months	<ul style="list-style-type: none"> • Provided February 9th – PLEASE REVIEW DLT Recommendations -2.9.23.pdf
Health Equity Presentations (no more than 3 a quarter)	<ul style="list-style-type: none"> • Walsh University Global Health Class – 1.18.23 • Malone University Social Justice Class – 2.2.23 • Healing Communities Study – 2.21.23
Community Committees	<ul style="list-style-type: none"> • CHNA Health Summit – systems change presentation on June 8th • Co-chair for Minority Action Committee

Racial Equity Action Plan Updates (REAP) -- QUARTER ONE:

Data & Communications	Policy & Personnel	Power & Partnerships	Internal & External Education
<p>By December 31, 2023--</p> <p>Objective 1: 75% of staff will be able to identify two or more social conditions that impact health outcomes.</p> <p>Objective 2: CCPH staff will receive a recommendations report on training needs regarding the feedback given in all BLT sessions within the year.</p>	<p>Objective 1: By December 31, 2023, two CCPH policies will be reviewed and revised if needed.</p>	<p>Objective 1: By December 31, 2023, CCPH will co-sponsor/host two events specifically for the Black and Hispanic community.</p>	<p>By December 31, 2024</p> <p>Objective 1: Improve staff comfortability in engaging in conversations regarding race relations within the agency by 16%.</p> <p>Objective 2: Improve staff understanding on how equity relates to their everyday work by 25%</p>
<p>Activities:</p> <p>Quarterly Data Brief to All Staff</p> <p>Review Building Longer Tables Feedback Forms</p>	<p>Activities:</p> <p>Review CLAS plan & policy 800-021-P</p>	<p>Activities:</p> <p>Partner with Hispanic Population, Urban League & NAACP</p>	<p>Activities:</p> <p>Require ONE equity focused BLT session for all staff</p> <p>Quarterly Divisional Observations</p>

ACTIVITIES COMPLETED:

- Quarterly Data Brief: [EVRE Team Data Brief1 FINAL 4.5.23](#)
- CLAS plan & policy was reviewed, finding a new assessment needs completed before revisions can be made.
 - o Due to process the second policy will be reviewed in 2024.
- Partnership for Minority Health Month with Urban Leagues and NAACP for the roundtable
 - o In progress for Hispanic specific partnership
- One equity focused BLT session given
 - o February Black History Month Session: 18 signed up to attend; 20 participated
 - o 6 divisions represented
- Quarterly Divisional Observation
 - o WIC in February & Nursing in March



Canton City Public Health March 2023 Travel

Travel (WITH expenses)

Name	Title	Travel description	Location	Date	Fund and Organization
Jepsen, Hunter	Environmental Health Specialist I	Midwest Workshop & Principals	Columbus, OH	03/27-2023 - 03/28/2023	7601.307001
Stefaniak, Rachel	Environmental Health Specialist I	Midwest Workshop & Principals	Columbus, OH	03/27-2023 - 03/28/2023	7601.307001

Travel (WITHOUT expenses)

Name	Title	Travel description	Location	Date
Brown, Rachel	APC Monitoring & Inspection Technician	Visible Emissions Observation	Akron, Ohio	March 16, 2023
Campbell, Kim	APC Engineering Technician II	Visible Emissions Observation	Akron, Ohio	March 16, 2023
Dzienis, Terri	APC Director	Visible Emissions Observation	Akron, Ohio	March 16, 2023
Jones, Ron	APC Engineer	Visible Emissions Observation	Akron, Ohio	March 16, 2023
Kosasang, Onthida	APC Engineer	Visible Emissions Observation	Akron, Ohio	March 16, 2023
Lemmon, Jaelyn	APC Monitoring & Inspection Technician	Visible Emissions Observation	Akron, Ohio	March 16, 2023
Maio, Nicholas	APC Engineering Technician I	Visible Emissions Observation	Akron, Ohio	March 16, 2023
Morckel, Linda	APC Monitoring & Inspection Supervisor	Visible Emissions Observation	Akron, Ohio	March 16, 2023
Safreed, Carl	APC Permitting & Compliance Supervisor	Visible Emissions Observation	Akron, Ohio	March 16, 2023
Yost, Samantha	APC Monitoring & Inspection Technician	Visible Emissions Observation	Akron, Ohio	March 16, 2023
Henning, Krys	Laboratory Director	Ohio Water Management Summit	West Chester, Ohio	March 23, 2023
Rehm, Amy	Staff Nurse II	Ohio Department of Health TB Program's annual education event	Columbus, Ohio	March 25, 2023